

*“The time is fulfilled, and the Kingdom of God has come near;
repent and believe in the good news.”*

-Mark 1:15



Annual Vestry Reports on 2017

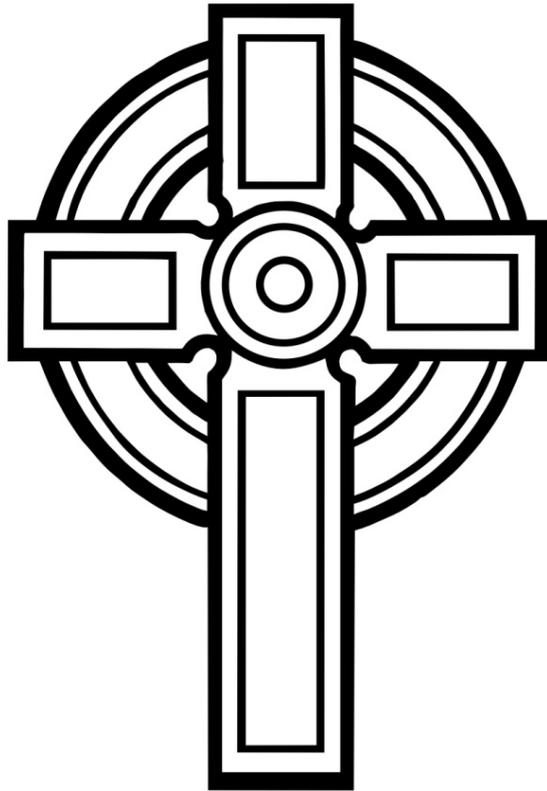
15th Annual Vestry Meeting

10 am, Sunday February 18, 2018

The Parish of St. Timothy, Burnaby
4550 Kitchener Street, Burnaby, BC V5C 3M7

Phone 604-299-6816

Email office@sainttimothy.ca or visit our website at www.sainttimothy.ca



A Prayer for Vestry

Almighty and ever living God,
source of all wisdom and understanding, be present with us
as we meet to discuss the renewal and mission of your Church.

Teach us always to seek first your honour and glory.
Guide us to see what is right, and grant us both the courage to pursue it
and the grace to accomplish it;
through Jesus Christ our Lord. Amen.

PARISH MOTTO

“So that everyone who belongs to God may be proficient,
equipped for every good work.” *2 Timothy 3:17*

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AGENDA

ANNUAL VESTRY MEETING

SUNDAY, FEBRUARY 18, 2018

BEGINNING with HOLY EUCHARIST at 10:00 am.

1. Celebration of Holy Eucharist
2. Prayer for Vestry
3. Act of Remembrance for the Lives of Parishioners
And welcome of new members of the community
4. Appointment of Vestry Clerk and Scrutineers
5. Minutes of the 2017 Annual Meeting (see pages 5-14)
6. Acceptance of the Reports to Vestry (see pages 15-25)
7. Acceptance of Financial Statements for 2017
8. Budget for 2018
9. Elections and Appointments
10. New Business
11. Votes of Thanks
12. Motion to Adjourn
13. Blessing and Final Hymn

MINUTES OF THE 2017 ANNUAL VESTRY MEETING
OF THE PARISH OF ST. TIMOTHY, BURNABY

SUNDAY, FEBRUARY 19, 2017

The 2016 Annual Vestry Meeting began at 10:00 am with the Celebration of Holy Eucharist in the church.

Those in attendance signed in at the reconvening of the meeting in the downstairs hall at 11:25 am. A pizza lunch was served. The younger children watched a movie upstairs. The Rev. Ruth Monette then led those present in the Prayer for Vestry.

Celebration of Holy Eucharist

Prayer for Vestry

Acceptance of Agenda for Vestry

Be it moved that the Agenda for the 2016 Annual Vestry Meeting be accepted as circulated.

MOVED/SECONDED: Becky Barnes/Byron Jang

All were in favour and the MOTION CARRIED.

Act of Remembrance

The following persons who died in 2016 were remembered:

Leslie George Rix
Helen Emma Hemphill
Georgina Lillian Kent
Richard William Bowers
Lawrence Edward Lowe
Angela Patricia Barr
Celia Phyllis Barone

Act of Welcome

It was noted that there were no new parishioners welcomed to St Timothy's in 2016, but there was a baptism.

Appointment of Vestry Clerk

Be it moved that Kate Turcotte be appointed Vestry Clerk for this meeting.

MOVED/SECONDED: Gordon Arthur/Donnie Foerster

All were in favour and the MOTION CARRIED.

Appointment of Scrutineers

Be it moved that Maribeth Mainer and Byron Jang be appointed as Scrutineers, if needed, for a paper ballot.

MOVED/SECONDED: Heather Parlongo/Heather Robertson

All were in favour and the MOTION CARRIED.

Minutes of the 2016 Annual Meeting

Be it moved that that the minutes of the 2015 Annual Vestry Meeting held on February 28, 2016 be accepted.

MOVED/SECONDED: Maribeth Mainer/Shirley Campbell
All were in favour and the MOTION CARRIED.

Acceptance of the Reports of Vestry

Be it moved that the Reports of the Annual Vestry Meeting for the Year 2016 be accepted by vestry as circulated.

MOVED/SECONDED: Maribeth Mainer/Liz McEwan
All were in favour and the MOTION CARRIED.

Acceptance of Financial Statements 2016

Vern Seel presented the financial statements for 2016. We had an operating deficit of \$35,627 this year, excluding the kitchen renovation. We did enjoy more income than we had budgeted for, and fewer expenses.

Not all of the expenses are in for the kitchen renovation, including the electrical bill (some of which is to be donated back to the church). Most of the expenses are in, with an estimated \$15K more to come in addition to the electrical. We had to install a valve unexpectedly due to a by-law change, which cost \$2-3K. We pray there will not be any further by-law changes before we pass our inspections.

Be it moved that the financial statements for the Year 2016 be accepted by vestry.

MOVED: Parish Council
All were in favour and the MOTION CARRIED.

Budget for 2017

Vern Seel presented the budget for the year 2017. It was noted that the projected Fundraising income of \$2,000 is a low estimate. Last year we did not anticipate much in the way of fundraising income, as we were focused on raising funds for the kitchen renovation.

Gordon will be putting a “Donate” button on our website (we have one on our Facebook page). We are also looking at using *GoFundMe* for our next fundraising event.

Our budgeted *Parish Giving* for 2017 has been raised from 2016, but it was noted to be lower than our experienced income from 2016.

The paperwork is in progress regarding a substantial bequest from Georgina Kent (\$96K). These funds will go into our Tudge Fund, replenishing it from the kitchen renovation.

Be it moved that the operating budget for the year 2017 be accepted.

MOVED: Parish Council
All were in favour and the MOTION CARRIED.

Acceptance of Communications Strategy and New Mission Statement - See Appendix A

Gordon’s work over the past year has led to the suggestion of changing our Mission Statement from “a welcoming Christian community” to a “foster connections with God and with each other.” This is similar to the current theme at the Cathedral – *connect*. We will also need to develop a Vision Statement, which will occur as part of our discernment process with the Rev. Ruth Monette.

Our communications to date has been ad hoc. With a communications strategy, we hope to be able to connect with more people.

Do we need to be connecting to the outside community? It was suggested to add: “the community” between God and each other: “foster connections with God, the community and with each other”

Be it moved that the report and the new Mission Statement be accepted with amendment.

MOVED: Parish Council

All were in favour and the MOTION CARRIED.

Elections and Appointments

Be it moved that the formal procedure be waived and that nomination for positions be asked for only once rather than three times. There being no objections, the following list of nominations was presented:

Be it moved that the following positions be appointed by Vestry:

Book Keeper:	Kathy Pogatsas
Envelope Secretary:	Tamara Wojdylo
Privacy Officer:	Maribeth Mainer
Webmaster:	Gordon Arthur

MOVED/SECONDED: Heather Robertson/Becky Barnes

All were in favour and the MOTION CARRIED.

Be it moved that the following persons be nominated to be Lay Administrators of the Sacrament of Holy Communion, and they will receive training as necessary before serving in this capacity:

Iris Armstrong	Gordon Arthur	Becky Barnes	Lourdes Cabral
Caroline Chady	Donnie Foerster	Laura Godwin	Pat Henderson
Joyce James	Byron Jang	Liz McEwan	Maribeth Mainer
Kirsten Holden	Pat Ray	Heather Robertson	Vern Seel
Kate Turcotte	Carolyn Turvey	Anika Robertson	Emma Jang
Pam Black			

MOVED/SECONDED: Maribeth Mainer/Becky Barnes

All were in favour and the MOTION CARRIED.

Be it moved that the following Parish Council positions be appointed by Vestry:

Wardens:	Gordon Arthur, Caroline Chady, Donnie Forrester
Treasurer:	Vern Seel
Council Secretary:	Kate Turcotte
Delegates to Synod:	Becky Barnes, Heather Robertson,
Alternate Delegates:	Maribeth Mainer, Pam Black
Members at Large:	Hannah Hill, Lourdes Cabral
Youth Delegate:	Anika Robertson

Note: Miriam Jang may join Parish Council in May as a Youth Delegate to Synod once she turns 15 years old.

MOVED/SECONDED: Charles Barnes/Heather Robertson

All were in favour and the MOTION CARRIED.

It was noted that a Priest can appoint a Warden, along with the two elected Wardens, if needed.

New Business

Kitchen Renovation Brief: Pray that the testing for the kitchen is completed by Feb 28, 2016 for the Shrove Tuesday Pancake Dinner. Invitations will go out, God willing.

There will be a working party for the kitchen next Saturday at 9:30 am.

The decision for the pancake dinner will be made next Sunday.

Music: Joe McDonald announced that he will be taking over Sunday music as Kirsten Holden is no longer able to lead this. She will be available as a substitute as needed.

Interim Ministry: The Rev. Ruth Monette spoke about the work of the Parish during the Interim Ministry period (*see Appendix B*). She has observed that the Parish has been quietly going about its work, discerning our potential as the neighbourhood changes. We need to be able to express who we are so that we are able to find a new priest to move forward with us. Items include:

- Acknowledge the current reality
- Assessing the parish system
- Building capacity for the future
- Keeping momentum for on-going work

We need a shared sense of where we are headed so that the Parish and the new priest will all be working in the same direction.

The timeline for an interim ministry is approximately 18 months, but we are not locked into this period. A Bishop can ask a priest to wait three months when leaving a church to head to a new parish. Our readiness to move forward will be determined by the regional archdeacon, the wardens and the priest-in-charge. The Parish of St. Timothy is well poised to move forward with this process.

Votes of Thanks (Caroline Chady)

Theme: "See, I am doing a new thing"

And so, we come to the end of another Vestry meeting. But before we disperse from our community and family of the Parish of St. Timothy, let us give thanks.

We are grateful to God for all that we are, gathered together, rooted and established in His love. Our annual Timmy Awards seek to recognize particular individuals who have contributed very specifically to the life of our Parish.

Today, as we go forward into this year of new beginnings, we give thanks for those who have given of their time, talents, and treasure over the past year, for all of us who have enabled our ministry to continue through this year of change and to go forward prepared for the new starts ahead.

Worship: *A big thank you to all those on the Share Chart, to the Altar Guild, our musicians, Joe, Kirsten, Anne-Marie and Becky who inspire us and shape our worship with such beautiful music, our singers, Heather and Emma, those who have partnered at Night Prayer, and our relief clergy, Ron Barnes, Jeanette Stigger, and Neil Fernyhough.*

This year, our Timmy Award for Worship is awarded to Joe McDonald, on behalf of Worship Committee who came together to choose hymns and liturgy at an emergency meeting when it transpired that nothing had been planned for future Sundays!

Ministry: *We thank God for the food bank hosts, for the KidsChurch teachers, all those who have participated in bible study series, and all those who have helped with special events, including the strawberry tea, freecycling Sundays, special services and potlucks.*

This year the Timmy Award for Ministry is awarded jointly to Pat Henderson and Lourdes Cabral, who have so faithfully kept the coffee pot burning throughout the kitchen renovations.

Pastoral: *We look after each other in many ways, through the telephone tree, weekly or monthly get-togethers, pastoral visits, home communion, meals, elder care and child care. We give thanks for those who visit Seton Villa and Rideau Manor, for Becky and Charles's expanded family, for Pat Henderson and the Pastoral Team.*

This year the Timmy Award for Pastoral Care goes to Eva Hodge for her prayerful and consistent presence among us and support for all parish activities.

Finance and Stewardship: *All God's treasure entrusted to this parish must be recorded, utilized, and continually re-assessed to ensure responsible and continued growth of our ministry. We value the money, talent, and time that people give in sacrificial ways. Thank God for those who are good with numbers and those who are good with understanding what the numbers represent: for Vern Seel, Treasurer; for the members of the Finance Team; for our bookkeeper, Cathy Pogatsas, and our office assistant, Lizz Lawrence; and for all those who contribute through offering envelopes and Pre-Authorized Donations.*

This year the Timmy Award for Finance and Stewardship is awarded to Shirley Campbell for showing us all what stewardship means in time, talents, and treasure, and for sharing all of these so generously with the parish.

Leadership: *I give thanks for my partners on this year's leadership team, Vern, Lourdes, Gordon. It has been a privilege to serve with them. We give thanks for Stephanie's wise leadership over the past 15 years. We give thanks too for those at the Diocese who help and guide us, for Bishop Melissa, Lutheran Bishop Greg, and synod staff. For Ruth coming to our parish and for our newly elected parish council.*

However, this year the Timmy Award for Leadership is awarded to Byron Jang for taking the lead on KidsChurch when the leaders were feeling burnt out and the volunteers were low, and coming up with a new approach.

Communications: *We give thanks for all those who have shared the word, who have invited others to join us, who have helped put together newsletters and helped raise the wreath at Christmas.*

This year the Timmy Award for Communications is awarded to Gordon Arthur, for persisting in developing a communications strategy and thinking to the future, even when the rest of us could only think about renovations.

Resource: *Thank you to all those who keep the facilities going, who take of odd jobs, maintenance work, gardening, snow-shoveling, light-bulb changes, and a multitude of other tasks, big and small.*

This year has been a year like no other, and the kitchen renovation has dominated our parish life for most of it. So it will come as no surprise that the Timmy Award for Resource can only be offered to Maribeth Mainer for courageously and capably seeing the kitchen renos through to completion.

Timbit: *At a time when so many parishes are shrinking and lacking in young people, we give grateful thanks for our youngest members who give us such joy and who keep us on our toes. We give thanks for Messy Church Sundays and all who help with them, for our family-friendly Stations of the Cross each Good Friday with St. Stephens, for the pageant, for the Cat Group and for our Kids Church program.*

This year, our Timbit of the year is awarded to Pandora for attending so many meetings with her grandmother.

Finally, we have a special Timmy Award for Laura Godwin for all her service over many years in the altar guild, hospitality, and amongst us all.

Thanks were also given to: Agnes and her co-worker at Treasure Island Daycare, for continuing to run the daycare in our space during the kitchen renovation, after having not being able to be here during the summer months.

MOTION TO ADJOURN the 2017 Annual Vestry Meeting at 12:31 pm

MOVED by Charles Barnes.

All were in favour and the MOTION CARRIED.

Announcements, Blessing and Final Hymn (Doxology)

Appendix A: Proposed Communications Strategy for St. Timothy's

By Gordon Arthur

We have identified a need to reach out to people in the neighbourhood who self-identify as Anglicans or Lutherans, but who do not come to St. Timothy's (approximately 4,400 people). We acknowledge that some of them may be going to other Churches, but the likelihood is that many if not most are non-attenders. We have also identified a need to reach out to the neighbourhood. We have further discovered that the biggest social problem in Metro Vancouver is isolation, and that the most common reason people give for not engaging is that they feel they do not have much to offer. We need to address this if we are to reach out to our neighbours successfully, and the most effective way to do this may be to emphasize connectedness.

Our core message is that St. Timothy's is a place where we can connect to God and connect to each other. Put in more technological terms, we could express this as "St. Timothy's is a place to plug in." We have developed a flier along these lines that we intend to use to reach out to students at SFU and BCIT. Hopefully, encouraging newcomers, students and others, to connect will also lead to them seeing that they do have things to offer, although we may need to do more work on overcoming people's perceptions that they have little to offer. Food ministry is also a good way of making connections; once the new kitchen is complete, we will be able to use it as a resource. The sooner we circulate our message, the sooner we will see results.

There are three main reasons for doing so:

1. The Gospel tells us to preach the good news as we go about our daily lives (Matthew 28:19-20; Mark 16:8).
2. There is a perception that the demographics of the congregation do not match those of the neighbourhood, and we want to address this.
3. We need to grow the congregation to make it possible to achieve financial sustainability.

A focus group met to discuss this, and came up with the following relevant ideas:

- More community forums on subjects of public interest.
- A talk on personal safety by a police officer.
- An ethnic cooking swap.
- Encourage people to use the labyrinth and to develop their prayer and spirituality.
- Develop the Church as a community gathering centre.
- Engage more with user groups such as Treasure Island and the Korean Church.
- Reach out to new immigrants (food ministry would be important here).
- Organise cultural exchanges.

If our aim is to emphasize connection, social events to which we can give a Christian focus (shared meals, an ethnic cooking swap, cultural exchanges, etc.) and community events (such as community forums or talks on community safety, etc.) would be priorities. However, we will need to review the way we publicize events to see if we can improve it. If this strategy is to bear fruit, it will need the involvement of the whole congregation.

Mission Statement

If we adopt this communications strategy, we will also need to revise our mission statement, which currently emphasizes welcoming, rather than connectedness. The current mission statement is as follows:

The people of St. Timothy's aspire to be a welcoming Christian community in North Burnaby: living God's way, sharing the good news of Jesus Christ, under the guidance of the Holy Spirit.

The only part of this that obviously needs to change is the second line. I would suggest:

The people of St. Timothy's aspire to foster connections with God and with each other, to build a loving Christian community, and to live in God's way, sharing the good news of Jesus Christ under the guidance of the Holy Spirit.

I recognize that now we are entering a period of interim ministry, we will need to develop a parish profile, which will include a vision statement (something we currently do not have), and this may require further changes, but I would submit that this revised mission statement provides a good beginning to this process.

Appendix B: A GUIDE TO THE INTERIM AT ST TIMOTHY

Prepared for Vestry, 19 February 2017

The interim period – the transitional time between incumbents – is a critical stage in the life of every congregation. It is an opportunity to reflect on St Timothy’s story to date, especially the chapter just concluded, and to seek to understand where God is calling the parish to go in the future. Reflecting on the past and exploring what the future may hold both contribute to the parish’s readiness to call an amazing priest with whom to build and strengthen St Timothy as a loving Christian community in North Burnaby. During this time there are 4 key areas of work:

- I. Acknowledge the current reality:**
 - Helping the Interim Priest learn “how we do things here” which helps leaders articulate what is sometimes unspoken habit or practice.
 - Setting up an Interim Ministry Team to assist in providing feedback, tracking the parish’s progress, and communicating with the congregation.
- II. Assessing the parish system:**
 - Consulting and engaging widely within the parish.
 - Sharing individual stories and developing a narrative history (telling the story of St Timothy with honesty, compassion, and hopefulness for the future).
 - Identifying sources of vitality and strength; acknowledging growing edges
 - Identifying areas where adaptive change is needed
- III. Building capacity for the future:**
 - Putting energy towards possibilities
 - Promoting reflective capacity and practicing adaptive changes
 - Practicing discernment in listening for the Holy Spirit in decision-making groups
 - Celebrating successes
 - Further developing lay leaders
 - Readyng the parish for the end of the Interim (and departure of the Interim Priest) and arrival of a new Incumbent
- IV. Keeping momentum for on-going work:**
 - Continuing to offer meaningful, Spirit-filled, enriching worship; pastoral care; and social opportunities
 - Moving back into the renovated kitchen
 - Clearing up spaces that have been temporary storage zones
 - Training users for the new regulations governing the kitchen
 - Exploring possibilities for new ministry because of the kitchen
 - Acting on possibilities for new ministry (testing, reflecting, and refining)
 - Renewing ministry with children and youth
 - Exploring what’s working and what needs work
 - Trying out modifications as identified (testing, reflecting, and refining)
 - Continuing to work on communications, stewardship, and parish growth

TIMELINE FOR THE INTERIM AT ST TIMOTHY

Prepared for Vestry, 19 February 2017

This timeline is meant to provide a rough guide. The work identified on the reserve side of this is what moves the parish from step to step – not simply the passage of time. In general, however, most interims in this Diocese take about 18 months.

- Incumbent resigns and her ministry is celebrated (December 2016)
- Interim Priest-in-Charge begins (February 2017)
- Specific goals and objectives for the Interim identified with Parish Council (March 2017)
- Work towards goals and objectives of interim period (March 2017 -- ?)
- Quarterly check-ins will be convened by the Regional Archdeacon with the Wardens and Priest-in-Charge (first is May 2017)
- Final review to determine readiness to enter canonical process (convened by the Regional Archdeacon)
- Serving wardens, delegates and alternate delegates to Synod become canonical committee
- Parish profile created and call for a new incumbent is circulated by Diocese (posting usually up for 6 weeks)
- Canonical committee interviews candidates
- Successful applicant is offered position (it can take as much as 3 months from this point to the arrival of new priest)
- Interim may remain until new incumbent is ready to join parish or a period of Sunday supply is arranged

SACRAMENTS CELEBRATED IN 2017
AS TAKEN FROM THE PARISH REGISTERS

SERVICES

Sunday Holy Eucharists:	53
Weekday Eucharists	24
Home Communions:	15
Morning Prayer:	<i>n/a</i>
Night Prayer:	<i>n/a</i>

PASTORAL OFFICES

<i>Received by Baptism:</i>	<i>none</i>
<i>Confirmed in Faith:</i>	
Zepherin Parnell	13 May 2017
Pablo Sharpe	13 May 2017
Claudia Hill	13 May 2017
<i>Joined in Holy Matrimony:</i>	<i>none</i>
<i>Entered into Life Everlasting:</i>	
Beryl Cicely Layne	17 March 2017
Eva B Hodge	22 July 2017

COMMUNITY

Households on the Parish Roll as of December 31	80
All Members on Parish Roll as of December 31:	143
Adults on the Parish Roll:	106
Young People under 16 years on Parish Roll:	37
Average Attendance at Sunday Eucharist:	46
Average Attendance in KidsChurch:	7

OFFICERS' REPORTS

PRIEST'S REPORT

“The time is fulfilled, and the Kingdom of God has come near; repent and believe in the good news.”

One of the podcasts I listen to from time to time calls parenting “the longest shortest time” (that’s also the name of the podcast). It’s a reference to how time can seem to move both so slowly and so quickly all at once. We notice it as parents because when the 4-year-old is screaming in the bathroom during some potty-training regression, five minutes feels like an hour, but when we’re attending that 4-year-old’s retirement party, it feels like we were dealing with potty training just five minutes ago.

Interims can be a bit like that. At the beginning, it is hard to see why it will take so long, but before you know it, a year has passed. In many ways, this has been a long, short year in the life of St Timothy’s.

If I were to name the theme from this past year, I would call it “making space.”

Some of this has been practical. With the completion of the kitchen renovation, there’s been a need to look at space – to get the new kitchen functional, to return items that migrated during renovation to their rightful homes, to determine what is no longer needed, what should be stored in the archives, and what needs a proper home within the parish. I will say again, and in writing, that you have all the space you need to be the church God is calling you to be in this time and place. What you don’t have is space to store up all the things of the church you once were or to keep things you might need for the church you dream of becoming. So I have taken boxes to our diocesan archive (where your history should be stored) and others have taken carloads to the dump/recycling centre.

Some of the creation of space has been emotional and spiritual. This has been two-fold. First, it is, in part, the work of an interim time to create a space, a gap, a break between one rector and the next. This lets a parish see itself for who it is, without the previous rector and before a new rector comes along. So there has been the intentional work of just holding that space – of naming it as a reality and inviting us all to live with the in-between-ness of this time. Second, it is, in part, a response to the sense of exhaustion among the parish.

From what I can tell, the exhaustion was the result of a kitchen renovation that dragged on and the challenges of living through a renovation of any length. But more than that, I have come to believe, is that St Timothy is a place that has been *trying* with a fairly small leadership circle for years. You’ve been invited into more than one process for dreaming about the future with partners only to have those partnerships shift and the dreams go unfulfilled. Many of the “big issues” St Timothy’s faces are the tough, unsolvable ones that so many parishes face – how to be a financially sustainable, small parish in the midst of urbanizing suburbia. There’s no quick and easy answers to many of the challenges the parish faces. And, of course, there has been various personal and pastoral sources of exhaustion, too.

Some of the space we’ve tried to make has been to rest and to renew. We have tried to take things fairly easily. We haven’t set out ambitious plans, but experimented here and there. We hosted a community kitchen in the newly renovated space. We’ve experimented with Facebook advertising to try and pull in some visitors. So far that hasn’t been particularly successful, but it also isn’t particularly expensive, and it does seem to increase our online “reach.” It may be something that will yield fruit further down the line. Similarly, we’ve begun a regular parish email – a way of being in touch, particularly with those who can’t make weekly Sunday attendance work. And we have done what we do best – we have celebrated the Eucharist together, marked the seasons of the

church year, addressed a surprising number of building issues, welcomed visitors and newcomers (and old friends). We have held each other in our griefs, shared our worries and concerns, celebrated our successes.

St Timothy's has needed this year. A year of living a bit fallow. A year to breathe and regain some energy. A year to evaluate. It can be in taking this kind of time that God can do some of the most amazing work. It has been a long, short year.

We will journey less of the next year together than we had anticipated. And yet, I still feel confident in saying this...

We will deepen our faith this Lent. We will walk through Holy Week and into Easter. If you have never made an intentional effort to join a community for Maundy Thursday, Good Friday, and Easter morning – this is the year to do it, particularly if you have felt the weight and heaviness of exhaustion this year, the pain and sorrow of grief. You will continue to journey together, bearing one another's burdens, sharing one another's joys. Pentecost will arrive, and the Holy Spirit will come sailing on the wind. You'll enter summer preparing for the arrival of a specific priest, one who will bring his or her own energy to the vision of the Kingdom of God in this time and place of which you are a part. Partnerships will be deepened – new relationships forged. More trial and error will yield some "for now" plans for using the kitchen to share fellowship in the breaking of bread (and other kinds of food). Life will get that autumnal busyness and before you know it, it will be Advent and you will be preparing for the Great Mystery of the Incarnation, again.

Submitted by Ruth Monette, Interim Priest-in-Charge

WARDENS' REPORT

This year has been much quieter, as I have been focusing much more on communications, and offering support on other files as I have been able. Most of the work communications is detailed elsewhere. As before, I have managed the PA and the website, plus acting as server on varying weeks. I now normally serve on the first Sunday of the month, with Zepherin Parnell, Pablo Sharpe, and Shaw-Ern Seel on the other weeks. I also acted as Bishop's Chaplain on January 21, 2018.

Submitted by Gordon Arthur

WARDENS' REPORT

It has been a year of beginnings and endings – we have finished the kitchen and we have said goodbye to some cherished parishioners. We have welcomed Pastor Ruth into our midst as our interim priest and begun the process of looking for a new, permanent priest. We have tried to hold onto to who we are at St. Timothy's whilst finding ourselves a little adrift in between incumbents.

Pastor Ruth has helped us to get our house in order – our contracts with our user groups are now up to date, our filing has been tidied up and we have a new janitor. Much has been done on resource, keeping on top of maintenance work in the building.

Following the completion of the kitchen renovations last spring, we have slowly begun to discover its possibilities. A community kitchen cooking event was held in it over the summer, while the Cat group cooked in it in the fall. We have now held two potlucks and the Auroras baked cookies for Christmas. Salal and Cedar is hoping to use it once a week to prepare food to share with those protesting the pipeline nearby. Increased foodbank ministry is a possibility.

Interest expressed by some parishioners in a bible study has resulted in one being held monthly for both adults and Cat group members to develop their faith and biblical knowledge. The Cat group itself is also meeting regularly to prepare members for confirmation.

Questions abound as to the way forward for fundraising, stewardship, ministry in the community, when to hold events (few people are able to attend evening functions for example, but equally few can attend during the day) and more. We hope and pray that this year will bring us a new and permanent priest who can help us find some of these answers and lead us into new ventures in faith, parish life and ministry.

In the meantime, we give grateful thanks for the work Pastor Ruth has done among us, that she has so capably held the fort, kept us steady and guided us through this period of transition. She has helped us as a parish to see ourselves more clearly and has challenged us to reconsider our viewpoint – to see our flaws and failures as opportunities and successes. It has been a year of in-between, and Pastor Ruth has ensured that we are ready for the next steps. Thank you.

As always, I would like to express my appreciation for my fellow-wardens, Donnie Foerster and Gordon Arthur, both of whom have worked tirelessly throughout the year on resource, communications and other parochial matters, and for Vern Seel, for his hard work as Treasurer. Our leadership team is a solid one, working well together, for which we can give thanks to God.

Respectfully submitted by Caroline Chady

WARDENS' REPORT

As my first year as warden, I want to thank Maribeth Mainer and Gordon Arthur for helping and supporting me as I try to learn the ropes. We have accomplished some important things.

Firstly, there was the levelling and replanting the front lawn (after some excavation). Many came out to shovel, pick rocks and start getting the ground ready. At this time, we also got some essential trimming and flower bed cleaning done. Byron Jang painted all our garbage cans with addresses.

Due to problems with garbage, we have asked the user groups (except the Day Care) to take their garbage when they leave. Hopefully, this will help with overfilling.

Aaron Fitterer replaced the outside spotlight (on the Willingdon side); and fixed the track lighting in the loft and Sanctuary. The furnace condensate down-pipe and pump had to be replaced, and the furnace now has a “kill switch” attached in case of any other problems. We hired new cleaners, and they seem to be doing a much better job. Hopefully, the coming year will see that all will be quiet.

Respectfully submitted by Donnie Foerster

TREASURER'S FINANCIAL REPORT

(The Treasurer's Financial Report will be circulated separately.)

Submitted by Vern Seel

PARISH COUNCIL SECRETARY

On February 19, 2017, the following persons were elected to positions on St. Timothy's Parish Council:

Wardens:	Gordon Arthur, Caroline Chady, Donnie Foerster
Treasurer:	Vern Seel
Parish Council Secretary:	Kate Turcotte
Delegates to Synod:	Becky Barnes, Heather Robertson
Youth Delegates:	Anika Robertson
Alternate Delegates:	Maribeth Mainer, Pam Black
Members-at-Large:	Hannah Hill, Lourdes Cabral

The Parish Council meets monthly on the third Thursday of the month except for July and August.

Submitted by Kate Turcotte

ENVELOPE SECRETARY'S REPORT

In 2017, there were 65 donors (inclusive of regular individuals and family units) to the Parish of St. Timothy, a decrease of 16 from 2016. Parishioners who use envelopes or the pre-authorized donations (PAD) receive one consolidated charitable tax receipt for total annual donations. 18 individuals used the Diocese PAD system in 2017.

The annual average donation from Parish members is \$1,176. This report includes donations other than "envelopes" including support from friends of St. Timothy's who are not active members of the Parish. Generosity was also received via these methods:

- 3 individual donations to the parish Memorial Fund
- One Estate gift
- One in memory gift, with 3 contributors
- One in memory gift, with 20 contributors
- One organization gift (for the food bank)

Ranges of Identifiable Annual Total Charitable Donations	2017	2016	2015
\$0 - \$99	8	18	8
\$100-\$199	12	15	12
\$200-\$299	4	3	11
\$300-\$799	12	15	10
\$800-\$1,599	8	12	13
\$1,600-\$3,199	15	11	16
Over \$3,200	6	9	8
Total	65	83	78

Three-year trends individual donor counts within ranges



Submitted by Tamara Wojdylo

MINISTRY REPORTS

ALTAR GUILD

We are fortunate to have three new ladies join our team of Maribeth Mainer, Joyce James, Pat Ray, Iris Armstrong, Laura Godwin, Rosemary Lowe, and Donnie Foerster. New members are Tricia George, Lourdes Cabral, and Mildred Symonds. They are a great addition.

This year, we are trying to organize and downsize all the years' collection of things that we no longer use, and have limited space to store. Thanks to Maribeth for that push. Byron Jang was able to repair the Creche for next Christmas. This past year has been a fairly quiet one. We thank Pastor Ruth for all she has done with us, and look forward to the next year.

Respectfully submitted by Donnie Foerster, Secretary

ALTAR GUILD FINANCIAL STATEMENT - DECEMBER 31ST, 2017

Bank / Book Balance – Dec. 31, 2016	<u>\$ 915.19</u>		
	<u>2017 Credits</u>		<u>2017 Debits</u>
Memorials	128.10	Altar Flowers	85.58
Bank Interest	0.16	Palms	81.59
	<u>Sub-total: \$ 128.26</u>		<u>Sub-total: \$ 167.17</u>
		Bank / Book Balance – December 31, 2016:	<u>\$ 915.19</u>
		2016 Credits minus 2016 Debits:	<u>-38.91</u>
		Bank / Book Balance - December 31, 2017:	<u>\$ 876.28</u>

Respectfully submitted by Iris Armstrong

AURORAS

The Auroras have had a quiet year, being mostly busy with work, family and life in general. We held our 10th (11th or 12th?) annual Christmas Baking in December, testing out the new St. Timothy kitchen this year to the delight of all. There was ample space for everyone to prep and bake together.

Earlier in the year, as soon as the kitchen renovations permitted, we held a community kitchen cooking event in the newly finished said space. A facilitator came in and together those attending prepared a three-course meal together. The idea of a community kitchen is that sharing food together builds community, whilst also allowing those present to learn new recipes and techniques, not to mention have great fun together.

Respectfully submitted by Caroline Chady and Kate Turcotte.

CAT GROUP

Catechism is a traditional term for the teaching of the Church, specifically the learning that candidates for baptism and confirmation undertake to understand the covenant that God makes with each person in faith. Over a two-year programme, our priest and lay leaders have been working on the following topics:

- Basics of the faith
- How Christianity informs our lifestyle and decisions
- Engaging in compassionate service
- Respecting and understanding other faiths

The 2017 St. Timothy Cat Group met several times over the year, in particular during the fall. After Church on Sunday mornings they prepared for Confirmation, while one Saturday per month they met for a social activity such as cooking, baking, games, and bowling. We currently have three young people between the ages of 12 and 14 in the group preparing for confirmation. Three other members made a public affirmation of their baptismal vows at a service of Confirmation with Bishop Melissa last spring: Claudia Hill, Pablo Sharpe, and Zepherin Parnell.

The young people are actively participating in the church services, primarily as readers and servers. They are often enlisted to help with Saturday clean-up days (both indoor and outdoor), and they have contributed greatly to the lawn raking and preparation for seeding following the kitchen renovation. They have also supported the church men in outdoor decorations and maintenance.

Finally, a new Bible Study group has formed and two of the Parish youth are in regular attendance. The Bible Study meets once a month from noon to 1 pm on the third Sunday of the month. All are welcome.

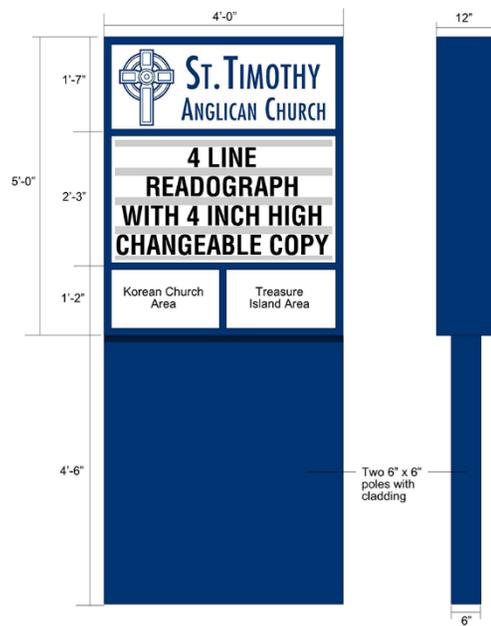
Respectfully submitted by Kate Turcotte and Caroline Chady

COMMUNICATIONS

The website, social media, and publications have gone fairly smoothly this year. We have expanded our social media presence, and we have begun advertising selected events on Facebook. This has increased our visibility, but as far as we know, it has not yet attracted any more regular worshippers.

The city has now completed the construction of the linear park on Willingdon adjacent to our property. Accordingly, we have re-engaged with the issue of signage. Galaxie Signs, which has a good relationship with the City of Burnaby, has designed a sign for us (right), and it has re-costed it at just under \$20,000. We are aware this is a large sum, and we are looking at creative ways to raise funds, including crowdfunding. Parish Council has not included this in the proposed budget, but we will be seeking a separate capital budget to proceed with a new sign.

Submitted by Gordon Arthur



COMMUNITY GROUPS

Throughout 2017, St. Timothy's has made available our facilities for User Groups to hold their weekly meetings and events. Some of our user groups powered through the renovation with us and many were delighted to be back in the space when the renovations were completed. These groups include:

Vancouver Dream Korean Church	the Beata Vocal Ensemble
Treasure Island Out-of-School Care	Take Off Pounds Sensibly (T.O.P.S.)
Creative Quilters	11th Brownies
SMH-Stand Up for Mental Health	Vancouver Heights A.A.
Greater Vancouver Food Bank	Canadian Power and Sail Squadrons

CREATIVE QUILTERS

As the hall was closed, we met at Donnie's place to keep things going. Now back at St. Timothy's, we have been able to get some bigger things done.

We have made several Comfort Quilts for St. Timothy to give to those who come in distress. We have made some wheelchair knee covers to be donated to Lakeside Care Home in Coquitlam. We also are doing our own projects as we participate in Quilting Bee companionship. As we will not be doing a fundraiser this year, and we will not be able to contribute toward the cost of the Church Hall, we decided to charge each lady \$2.00 each time she comes, and make that our donation. This has been well accepted.

We thank St. Timothy for the use of the hall, power, great lighting, and cupboard space, and we look forward to another year

Respectfully submitted by Donnie Foerster

EARLY CHURCH FATHERS AND SAINT TIM'S BREWERS

Early Church Fathers – The Early Church Fathers meets roughly every 6-8 weeks at a pub, restaurant, or sometimes a home for libations, victuals, and the odd sporting event. It is comprised of Parish fathers of children, a past parishioner, Aurora spouses, and a number of honorary members. Attendance ranges from 4 to 12 at events.

Saint Tim's Brewers – An offshoot of the Early Church Fathers started in the fall of 2016. This group meets as needed to brew, bottle, and sample items from a local U-Brew. It is comprised of Early Church Fathers, an Aurora, a father-in-law, and several associates. The group has met three times, and it will continue to meet as thirst requires.

Respectfully submitted by Byron Jang

FOOD BANK

Since the reopening of the Food Bank, there have been several changes, e.g., instead of serving coffee, tea, and bananas outside on the sidewalk for an hour, we now serve it inside at a table at the end of the food line, during the time the Food Bank runs. We also make sandwiches etc. for the volunteers' lunches or snacks. This gives us a chance to get to know and communicate with all the different clients, making for laughter and empathy.

The Food Bank is not able to take donated food from St. Timothy's. We are to take our donated food to the collection boxes in the grocery stores. We will still take small donations of clothing to give to the clients, but we can no longer store items for any length of time.

St. Timothy Hosts are Joyce James, Margaret Klymchuk, Pat Ray, Laura Godwin, Donnie Foerster, and a new addition, Darlene Jacob. This is a great outreach, and one enjoyed by us all.

Respectfully submitted by Donnie Foerster

HOSPITALITY HOUR

The duties of a Hospitality Hour Convener are to make sure that there is coffee, tea, and sugar each Sunday plus juice for the children. The volunteer ladies who bring the cakes, cookies, etc. bring the coffee cream and milk for each Sunday. We also supply hand dish soap, paper towels, serviettes, plastic stir sticks and cutlery. Clean up after is done by these volunteers.

We collect the coffee money donations each Sunday to pay for the supplies noted above. Any money left over goes to the church coffee fund.

If you would like to become a volunteer, please contact our ShareChart volunteer, Pat Henderson.

Respectfully submitted Lourdes Cabral

KIDS CHURCH

Sunday School continues to meet most Sundays, although a lack of both teachers and coordinator has meant missing some weeks.

We are currently using material from the web, "Just Us Little Guys" from a church in Nebraska, which covers the foundations of our faith in a variety of lessons and works very well with our younger members. We are still looking for material suitable for our intermediates.

Numbers average approximately six or seven, but there can be as many as 12 from time to time. The majority are under the age of seven, which is partially why the material is catered more towards them. A big thank you to all those who teach – it couldn't happen without you.

Respectfully submitted by Caroline Chady

LEGACY KITCHEN

Our Legacy Kitchen has now been open for most of a year. Open but not fully ready for use. We unpacked the visible boxes, washed everything, and found places for what we had carried forward from the old kitchen. As we eased into using the kitchen, we still had to bring equipment from home until we stocked the basics. Most items have now been engraved or labelled. Cupboards are labelled.

We have had some laughs, such as having only a broken corkscrew from the sacristy the night of our Christmas cookie baking. It was a close call when the health inspector noted that our required food thermometer was still in its package, because several users (myself included) had brought their own. In January 2018, the missing kitchen linens were unearthed in the loft.

The biggest challenge was the steep learning curve we faced as we adapted to rigid health department and Food Safe rules. Your kitchen coordinator had to learn before teaching others. There are finally instructions posted for equipment. A kitchen manual is available on request or on

orientation to the kitchen. One of the groups with kitchen access has suggested the manual also be on line so she can pull it up on her smart phone.

We still need to figure out the heater for the return air. I shall be requesting printed instructions from the installer. We hadn't needed to turn it on until recently.

Looking ahead, we need adjustable wire shelving for the store room and plastic bins for any dry goods. No more cardboard boxes! No food in the kitchen except in the refrigerator or freezer.

Our next challenge is to insist that food that has been out of the kitchen for service must be discarded. We hate waste, but Food Safe rules are firm.

Thanks to Vern Seel for cleaning the grease trap and filing the paperwork required by Metro Vancouver, saving us the cost of a service contract. Thanks to all who quietly filled the gaps in our kitchen necessities as needs were identified. We are now fully functional. Let the feasting begin!

Submitted by Maribeth Mainer, Kitchen Coordinator

APPOINTMENTS TO NON-COUNCIL POSITIONS

The following positions will be appointed at Vestry:

Bookkeeper:	Kathy Pogotsas
Envelope Secretary:	<i>to be appointed</i>
Privacy Officer:	Maribeth Mainer
Vestry Clerk:	<i>to be appointed</i>
Webmaster:	Gordon Arthur

LAY ADMINISTRATORS AT THE EUCHARIST FOR 2018

The following persons have been nominated to be Lay Administrators of the Sacrament of Holy Communion, and they will receive training as necessary before serving in this capacity:

Iris Armstrong	Gordon Arthur	Becky Barnes	Lourdes Cabral
Caroline Chady	Donnie Foerster	Laura Godwin	Pat Henderson
Joyce James	Byron Jang	Liz McEwan	Maribeth Mainer
Kate Turcotte	Pat Ray	Heather Robertson	Vern Seel
Carolyn Turvey	Anika Robertson	Emma Jang	Pam Black

FINANCIAL REPORTS

- 2017 Year End Statement (*circulated separately*)
- 2018 Operating Budget