

God's Not Finished With Us Yet!



Annual Vestry Reports 2014

“The time has come,” Jesus said.

“The kingdom of heaven is near”

Mark 1.15

12th Annual Vestry Meeting

10 am, Sunday February 22, 2015

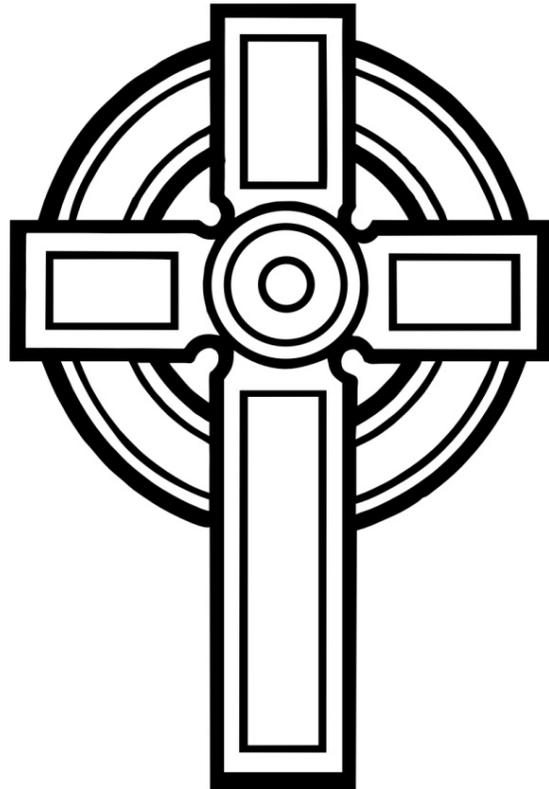
The Parish of St. Timothy, Burnaby

Anglican Church of Canada with the Evangelical Lutheran Church in Canada

4550 Kitchener Street, Burnaby, BC V5C 3M7

Phone 604-299-6816 fax 604-299-6136

Email office@sainttimothy.ca or visit our website at www.sainttimothy.ca



A Parish Prayer

Loving Christ,
Thank you for your many gifts this church of St. Timothy.
Help us to care for your creation.
Guide our parish to greater good as we work to welcome others
Amen.

(written by the 2014-2015 Cat Group)

Parish Motto

“So that everyone who belongs to God may be proficient,
equipped for every good work.” 2 Timothy 3:17

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AGENDA

ANNUAL VESTRY MEETING

SUNDAY, FEBRUARY 22, 2015

BEGINNING with HOLY EUCHARIST at 10:00 am.

1. Celebration of Holy Eucharist
2. Prayer for Vestry
3. Act of Remembrance for the Lives of Parishioners
4. Appointment of Vestry Clerk and Scrutineers
5. Minutes of the 2014 Annual Meeting (see pages 5-8)
6. Acceptance of the Reports of Vestry (see pages 11-27)
7. Acceptance of Financial Statements for 2014
8. Budget for 2015
9. Elections and Appointments
10. New Business
 - Update on Property Rezoning
 - Proposed Kitchen Renovation
11. Votes of Thanks
12. Motion to Adjourn
13. Blessing and Final Hymn

Forensic reconstruction of Annual Vestry Meeting Minutes from February 23, 2014
**MINUTES OF THE 2015 ANNUAL VESTRY MEETING
OF THE PARISH OF ST. TIMOTHY, BURNABY
FOR THE YEAR 2014**

SUNDAY, FEBRUARY 23, 2014

The 2014 Annual Vestry Meeting began at 10:00 am with the Celebration of Holy Eucharist in the church.

Those in attendance signed in at the reconvening of the meeting in the downstairs hall at 10:55 am. A pizza lunch was served. The children were invited after getting lunch to return upstairs to watch a movie in the church. The Rev. Stephanie Shepard then led those present in the Prayer for Vestry. Rev. Stephanie thanked everyone for staying for the Vestry meeting in spite of the weather (it was snowing) and promised to keep the meeting as efficient as possible.

Appointment of Vestry Clerk and Scrutineers

MOVED/SECONDED:

That _____ be appointed Vestry Clerk for this meeting; *and*

That _____ and _____ be appointed Scrutineers, if needed, for a paper ballot.

All were in favour and the MOTION CARRIED.

Acceptance of Agenda for Vestry

Be it moved that the Agenda for the 2014 Annual Vestry Meeting be accepted as circulated.

MOVED/SECONDED:

All were in favour and the MOTION CARRIED.

Act of Remembrance for the Lives of Parishioners

The following persons who died in 2013 were remembered in a minute of silence:

Muriel Elisabeth Blackman	04 February 2013
Ernest Vincent Armstrong	16 March 2013

Act of Welcome

St. Timothy's welcomed the following parishioners in 2013:

Angela Barr	Lourdes Cabral	Donna Kingdon
James, Sarah, Connor and Simon McIntyre		

Minutes of the 2013 Annual Meeting

MOVED/SECONDED:

That the minutes of the annual vestry meeting held February 24, 2013, be accepted as corrected –

- On pg. 1: Melina *Rousselle*, *Katheryn* Einstein

All were in favour and the MOTION CARRIED.

Acceptance of the Reports of Vestry

It was noted that this year the reports for Vestry were previously distributed by e-mail and hard copy and are available from the website.

MOVED/SECONDED:

That the Reports of the Annual Vestry Meeting for the Year 2013 be accepted as amended.

All were in favour and the MOTION CARRIED.

Acceptance of Financial Statements for 2013

Vern Seel presented the financial statements for 2013. There were a number of questions to which Vern responded. There was general consent and a vote of thanks for his clear presentation.

MOVED/SECONDED: the Parish Council

That the financial statements for the Year 2013 be accepted by vestry.

All were in favour and the MOTION CARRIED.

Budget for 2014

Vern Seel presented the budget for the year 2014. There was some discussion.

MOVED/SECONDED: by the Parish Council

That the budget for the year 2014 be accepted as circulated.

All were in favour and the MOTION CARRIED.

Elections and Appointments

Stephanie asked that the formal procedure be waived and that further nomination for positions be asked for only once rather than thrice. There being no objections, the following list of nominations was presented:

Wardens:	Maribeth Mainer, Clinton Lang, Gordon Arthur
Treasurer:	Vernon Seel
Council Secretary:	Angela Ikuallaq
Delegates to Synod:	Maribeth Mainer, Rebecca Barnes
Alternate Delegates:	Pat Ray, Joyce James
Youth Delegate to Synod:	Emma Jang
Alternate Youth Delegate:	Kyra Mainer
Members-at-Large:	Melina Rousselle, Donnie Foerster

The above persons and positions were elected by acclamation.

MOVED/SECONDED: by the Parish Council

That the following positions be appointed by Vestry:

Bookkeeper:	Kathy Pogatsas
Envelope Secretary:	Kate Turcotte
Webmaster:	Gordon Arthur
Privacy Officer:	Maribeth Mainer

All were in favour and the MOTION CARRIED.

New Business

???

Votes of Thanks

And so we come to the end of another Vestry meeting. But before we disperse from this community gathered as the Parish of St. Timothy, let us give thanks.

We are grateful to God for all that we are together in Christ's body. As we go forward into the "year to be", let us remember those who have given of their talents, time, and treasure and who continue to help in equipping the saints for ministry. In token of appreciation for all the saints who make up St. Timothy's, we are presenting copies of our icon to our *'Timmy Award'* recipients.

1. Worship

A big thank-you to all on the Share Chart, the Altar Guild, all our Musicians, those who have partnered at Night Prayer, and our relief clergy - the Rev. Tim Dutcher-Walls, the Rev. Jeannette Stigger, and the Rev. Matt Senf.

This year, our *Timmy Award for Worship* goes to the Rev. Tim Dutcher Walls for his support here and at St. Margaret of Scotland in their transition to St. John's, Port Moody.

2. Ministry

We give thanks for our Food Bank hosts, KidsChurch leaders and helpers, those who participate and lead bible study, and all who pitch in for parish events such as our strawberry tea and free-cycling Sundays.

This year, our *Timmy Award for Ministry* goes to Angeline and Vern Seel for their hosting of family ministry evenings.

3. Pastoral

Where would we be without the Telephone tree, volunteer drivers, home visitors, and all the spouses and friends who did elder and childcare while the rest of us were busy? Sometimes we gather just to get support from one another and share our lives, and those who help make this possible are pastoral people in our parish.

This year, our *Timmy Award for Pastoral Care* goes to Helen Hemphill for her long-time leadership in the Tuesday Trekkers group for women.

4. Resource

Thanks to all our outside maintenance groups: lawn cutting service, janitorial, and all our parishioners who have helped in parish clean ups and sorting. The little jobs often go unnoticed until someone isn't doing them.

This year, our *Timmy Award for Resources* goes to Carolyn Turvey for faithfully tending to the Garbage Patrol.

5. Finance

We are grateful that we have staff to help with the important work of keeping track of the treasure God gives us: Yolanda Lumase and Cathy Pogatsas, and our contacts at the Diocese

Mark Beley and Rob Dickson. Thanks to all who handle money and its paper trail from the donor to the many ways in which we use it for God's glory.

This year, our *Timmy Award for Finance* goes to a retiring counter, Celia Barone.

6. Stewardship

Thanks to all who give generously to life of church, those who pledge, those who offer gifts in kind, those who give time to help and pray, and talents to share.

This year, our *Timmy Award for Stewardship* goes to a family who intentionally sat down with an advisor to count the cost: Charles and Becky Barnes.

7. Leadership

Thanks to our outgoing Bishop Michael Ingham and the Synod office staff, our regional Archdeacon Grant Rodgers and Regional Dean Faun Harriman, our outgoing parish council and our leadership team. We are excited about new leaders being raised up, including our new Diocesan Bishop, the Righty Rev. Melissa Skelton, to be consecrated on March 01, 2015, and all who have offered themselves to grow and learn in the Church.

This year, our *Timmy Award for Leadership* goes to Heather Robertson for making time to attend the Diocesan Leadership School.

8. 'Timbit of the Year'

We have so many young people involved in our life, it was felt that we needed a new category. We've done so much together because of our children: 'Messy Church', a joint service with St. Stephen's on Good Friday, the Christmas pageant, mission projects, and the 'Cat Group'.

This year, our *'Timbit of the Year'* goes to Connor McIntyre for a rapid integration into the life of the parish.

Now, a huge thank-you to Stan's Pizza Joint, and our kitchen crew, who kept us from starving while all of this business was decided. And thank-you to you, who will make sure all the tables and chairs are neatly tucked away following our dismissal. Let us stand and sing the Doxology from your bulletin; for it is to God alone we give the glory for the success of this Parish of St. Timothy. Let us go out singing...

MOTION TO ADJOURN the 2014 Annual Vestry Meeting at 12:50 pm MOVED by the Rev. Stephanie Shepard.

SACRAMENTS CELEBRATED IN 2014
AS TAKEN FROM THE PARISH REGISTERS

SERVICES

Sunday Holy Eucharists:	50
Weekday Eucharists:	15
Home Communions:	40
Morning Prayer:	(Monday through Thursday at church)
Night Prayer:	19

PASTORAL OFFICES

Received by Baptism:

Margaret Penelope Hill	06 April 2014
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Dedicated to Christ:

Pandora Diana Ariadne Rose Mainer	08 June 2014
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Entered into Life Everlasting:

David Holmes	06 March 2014
Jennie May Tollerton	29 March 2014
Jean Winnifred Olsen	September 2014

COMMUNITY

Households on the Parish Roll as of December 31	88
All Members on Parish Roll as of December 31:	148
Adults on the parish register:	104
Young People under 16 years on Parish Roll:	44
Average Attendance at Sunday Eucharist:	60
Average attendance at Vespers	24
Average Attendance at Night Prayer:	2
Average Attendance in KidsChurch:	16

OFFICERS' REPORTS

PRIEST'S REPORT: GOD'S NOT FINISHED WITH US YET!

"The time has come," Jesus said. "The kingdom of God is near." Mark 1:15

How long we have waited to hear those words. For our parish, this last year has been frustrating and exciting, full of long pauses and frantic bursts of energy to deal with situations that have arisen. No wonder we feel tired around the edges. But with the coming of 2015, this word to us can bring new life and energy. Concrete action is just around the corner.

Remember Noah looking out the window of the ark and wondering when the flood was going to be over? Well, this past year we have dealt with more water issues on the parish property than we have had baptisms. The parking lot was re-graveled to make it less muddy. But there was more! First the outgoing water pipe to the City system had to be replaced in May after seepage was discovered in the pump room. Then the west outside sump pump failed in October. Once we installed a new unit, we realized part of the reason it had failed after only 3 years usage- a leak in the incoming water line to the church. Looking after any building means preventative maintenance and vigilance, but sometimes surprises lurk under the surface of a high water table. The teamwork, skill, and commitment of many in the parish made it possible to keep the parish afloat through all the trials. But we want to move forward in improving our facilities, not just caretaking what we have. God is calling one of you to take on a one year commitment of serving as Resource Chair so we don't all fall into the bad habit of only responding to crisis.

After years of working towards clear title, adequate signage, and property amalgamation, we have movement on all three fronts. The hard, hard work of negotiating, organizing, and sometimes pestering the right officials has set the stage now for developing our ministry and presence at this site. Now is the time for each of us to offer our gifts for the kingdom; a lot can happen this year with your help.

Just as Jesus called the disciples to share in the proclamation of the kingdom, we too are asked to seize hold of the promise of God with us. The groundwork is done. Now is our opportunity to build on the foundation that has been laid. Years from now, we will look back and see that this is a turning point in the growth of this faith community. How exciting it is to be part of this work of the Holy Spirit for Burnaby!

The kitchen renovation project is a tangible way for us to increase the outreach of this parish, but only if we have the people that can show the love of Jesus through the food ministries. We need a working group that will supervise the progress of the renovation and liaise with the architect, contractor, and parish council. The time has also come for as many as possible to take a Foodsafe workshop (to be lined up for the parish this spring) so that we can use what we are creating. It will be important to generate ideas for use of the new space that you are really willing to have a stake in. Teaching immigrants how to make meals from local ingredients? An expanded coffee ministry? Preparing sandwiches for clients at the Food Bank? A regular community meal or Seniors' lunch? Let's send out a few trial doves and see what comes back to us in partnerships, grants, and enthusiasm in the parish.

A priority this year is to increase our connection with the wider community. New signage will help, so that people can actually find the building. But more importantly, the time has come to make a bigger impact in the surrounding neighbourhood. We don't want to be just the church that everyone knows is there but no one comes inside except for a funeral. We want to be known as the church where everyone can gather to work for the common good. That means more practice at inviting our friends and neighbours, and more courage to be present at events of local interest.

St. Timothy's will continue to support each parishioner with fellowship, education, and encouragement. God's mission is to help you grow deeper in faith through your association with the Church. That means taking the time to rest and study, to be creative and re-created. In a world full of technology, instant gratification, and demands to multi-task every minute of our waking day, isn't it a comfort to realize that we don't have to have it all together. What we are being asked is to give a little bit so that we can all help bring in the kingdom together.

Remember: God isn't finished with us yet.

Submitted by the Rev. Stephanie Shepard

2014 - THE YEAR IN REVIEW

January

- 4 Christmas Leftovers Lunch
- 6 Matthew Bible Study begins

February

- 23 Annual Vestry Meeting
- 27 Strategic meeting with diocesan representatives regarding priorities for St. Timothy's

March

- 4 Shrove Tuesday Pancake Supper
- 5 Ash Wednesday Service
- 6 "Ash Thursday" Service at Seton Villa
- 9 Lenten Series: AngLutheran 101 begins Sundays before worship
- 16 Free-Cycling Sunday
- 28 Funeral for David Holmes
- 30 Messy Church: "Images of God"

April

- 5 Funeral for Jennie Tollerton
- 18 Joint Good Friday Service with St. Stephen's
- 20 Easter Sunrise Service with baptism of Margaret Penelope Hill
Easter breakfast and Resurrection Eucharist
- 26 Congregational Day on ministry and redevelopment

May

- 2 Original signs of Christ the King ordered down by City of Burnaby, reprieve negotiated
- 6 concrete slab outside main door broken to fix water pipe

June

- 1 Parish Proposal on ministry and redevelopment directed to Diocesan Council
- 3 Community Life Workshop: Bible Study
- 7 Hats Off Day on the Heights: the Awesome Eighties
- 8 Pentecost Infant Dedication of Pandora Mainer and "Red" Potluck
- 10 Community Life Workshop: Contemplative Prayer
- 17 Community Life Workshop: Godly Play
- 21 Summer Fair
- 24 Community Life Workshop: Intercession
- 29 Messy Church: "Helping Hands"

July

- 3 Church signs taken down, process for new sign begins
- 28 Diocesan Leadership School has three participants from St. Timothy's

August

- 31 Messy Church: "Godly Play"

September

- 10 Psalms Bible Study begins
- 21 Free-Cycling Sunday
- 22 Useful Stuff Series: "All in the Family"
- 23 Parking Lot resurfaced with gravel
- 29 St. Michael Evensong

October

- 5 Stewardship Focus Month: "Our Daily Bread" begins
- 5 St. Francis Day Blessing of the Animals
- 6 Useful Stuff Series: "For Better or Worse"
- 8 Requiem Eucharist for Jean Olsen
- 22 Useful Stuff Series: "Teach Your Children Well"

November

- 1 Sinners and Saints Potluck Supper
- 3 Useful Stuff Series: "The End is Nigh"
- 22 Muffin Madness Social Tea and Crafts Sale
- 27 Flu Immunization Clinic for Food Bank Clients and Volunteers
- 30 Messy Church: The Meaning of Advent

December

- 1 Advent Series: Sacred Music begins
- 21 Christmas Pageant: "The Give Away"
- 24 Confirmation that land title for the three parish properties is finally transferred to parish
- 24 Christmas Eve services 7 and 11 pm
- 25 Christmas Day contemplative Eucharist
- 28 Lessons and Carols service

WARDENS' REPORT

Whatever our goals at the outset of this vestry year, they were promptly changed by events. However, as we look back, we see that, though the path was rocky and tortuous, we have done what we set out to do and more.

March set the theme for the next few months: water. Water pouring into the pump room; the sumps working overtime. Geoff and Mal Smallwood, while plugging the hole, found a lake outside the wall. The patch only slowed the inflow. The Rev. Matt Senf (parishioner, Lutheran pastor, and co-owner of Sasen Renovations) and his team broke up the entrance concrete slab, excavated, and discovered that the slab had compressed and broken the outflow pipe from the sump. With the pipe repaired and a new slab (now supported by rebar) poured and grooved to look like pavers, the pump room was dry once more.

On a dry morning in May, a high water alarm alerted the rector to the death of our external sump pump and its emergency backup. Hours later, with rain pouring down, Milani plumbing had replaced the external sump pump but asked why a three-year-old pump had worn out.

The City of Burnaby informed us in late October that we had a leak in the waterline on our property, and were pouring out incredible amounts of water, for which we were billed but successfully appealed. Matt and his team again responded, found the leak in the original water line, and replaced the line, bringing it up to code. They also made the interior shut-off valve more accessible while they connected the external to internal lines. The City crew came back on Nov. 7 and replaced the obscure water shut-off in the meter box. We await settling of the trench and the end of frost before leveling and replanting.

All this work involved interaction with our new alarm company, Accurate Alarms. They were unfailingly responsive and courteous as we put the system on and off bypass during work in progress.

The one planned repair expense, filling in potholes in the parking lot, grew exponentially on the advice of our Treasurer, Vern Seel. Thanks to his research and contacts, we had a truck and transfer load of gravel delivered, and rough spread and a finishing spread done. No more potholes; no more pools of water; less mud tracked into the building.

Already dismayed by mounting repair costs and unsatisfactory repairs to our commercial dishwasher, we took it out of service for the summer. Since getting it serviced and having a relay switch replaced, our “Hobbit” functions perfectly.

One incident on May 1st set the theme for the rest of the year. An order from City of Burnaby Traffic to remove all our signage led to a cascade of discoveries and requirements. After many conversations and e-mails with various City of Burnaby departments and Diocesan staff members and much paperwork:

- Willingdon signage came down July 7, thanks to Charles Barnes and Byron Jang. Kitchener signage was moved by Byron Jang assisted by the rector, Maribeth Mainer, and Pablo Sharpe. In the interest of visibility and before the City got involved, the southwest hedge and a dead tree were laid low by the usual culprits and trucked away by Vernon Seel.
- Thael Hill conducted one unofficial survey of the property for clarification, an official survey signed by a licensed BC Surveyor, and a survey of where the Kitchener Street sign would go.
- Gordon Arthur negotiated permission to retain and re-site our Kitchener Street sign by the garden next to the church. After months of negotiation, he has finally obtained the permit to re-face and re-site the sign to its location between the entrance walkway and the meditation garden. Thanks to all those who gave input into the framing and siting of this sign: Owen Edwards, Geoff Smallwood, Thael Hill, and Matt Senf.
- Diocesan staff finally (after 12 years!) accepted that the parish must be the registered owner of our three properties in order to obtain permits for work on the property. Title in the name of the Parish of St. Timothy, Burnaby to all three lots was transferred Dec. 23 and registered Dec. 24, 2014.
- Applications have been made to the City for rezoning of 4514 (essential for the erection of signage) and consolidation of the three lots into one as 4550 Kitchener; first reading Feb.28.

Pushed into the background by property issues and crisis repairs, but still percolating, was our dream of a renovated kitchen. Both John Nairn and Owen Edwards put forward plans for their dream kitchen; Owen also provided a meticulous rendering of one possible renovation of our current kitchen. The dream was revived with the appearance of two major donations. Suddenly we were able to move our timeline ahead a year, potentially to early summer 2015.

We have committed to a three-stage architectural contract with provision for cancellation at any stage, and we should have drawings for consideration by Vestry. Let us plan a feast of the Reign of Christ, cooked in our own Food Safe kitchen. We encourage any parishioners who have current Food Safe certificates to share a copy with us and to check when renewal is required. In the coming year, we hope to invest in some support for our kitchen workers to get certified.

This has been a year of parishioners with expertise stepping forward as needed, even identifying needs, bringing proposals to council and, with authorization, going forward to meet those needs. Computer upgrades, PA system upgrades, web page innovations, and phone upgrades. Until Clinton Lang had to step back due to education and work commitments, he explored and reported on our position in social media. Heather Robertson was the logical one to step into his duties, as she also knows the value of the social media.

We lacked a Resource Chair or Facility Manager this year. Therefore, the resource warden concentrated on building a Resource Team. She discovered a pool of talent and skills, several men with a propensity for working alone but who now work together. Honestly, this development may have come about because of the formation of the Early Church Fathers group. Whatever works! In the coming year, we NEED a Resource Chair and/or Facility Manager.

Our office assistant of nearly seven years resigned in June, having moved to Delta. Carolyn Turvey and Bev Roberson filled in until we hired Yolanda's replacement. Jane Karagu, who had impressed us on interview and whose references were glowing and specific, did not pass her probationary period. We were blessed to have Lizz Lawrence come to us almost immediately. We passed our probationary period with her at Epiphany; she is staying. We share her with St. Alban's.

We no longer need to add "for a church of our size" when bragging about our KidsChurch numbers. Our teachers and helpers are to be commended for their commitment to our kids. As wardens, we are delighted with the growth in our cadre of servers for our public events.

Social and fundraising events will be reported by the conveners thereof. The wardens thank those who contributed so much time, energy, and effort, particularly Becky Barnes and the Creative Quilters. Special mention goes to new-to-us Sarah McIntyre, whose behind-the-scenes ideas and advice were invaluable. While each event had a prime mover, the lack of a social convener was deeply felt throughout the year. For 2015, we are committed to scheduling in respect of our deanery partners, more advance planning, effective publicity, and realistic appraisal of effort/person power/outcomes.

As we go to Vestry, we are working to nominate a council with the balance of skills and time that we need for the coming year. We are also encouraging all parishioners to reflect on what they can offer of time and skill for any of the smaller things that need doing. Above all, we look forward to a year in which we relieve the rector of the maintenance jobs so that she can concentrate on ministry in the parish, to the orphaned Anglican shut-ins, to the care homes, and to the Burnaby Tri-Cities Deanery.

Submitted by Maribeth Mainer and Gordon Arthur

TREASURER'S FINANCIAL REPORT

(The Treasurer's Financial Report will be circulated separately.)

Submitted by Vern Seel

PARISH COUNCIL SECRETARY

On February 23, 2014, the following persons were elected to positions on St. Timothy's Parish Council:

- Dr. Gordon Arthur, Mrs. Maribeth Mainer and Mr. Clinton Lang (Wardens)
- Mr. Vern Seel (Treasurer)
- Ms. Angela Ikuallaq (Secretary)
- Mrs. Maribeth Mainer, Mrs. Patricia Ray (Synod Delegates)
- Ms. Emma Jang (Youth Delegate)
- Dr. Rebecca Barnes, Mrs. Joyce James (Alternate Delegates)
- Ms. Kyra Mainer (Alternate Youth Delegate)
- Mrs. Donnie Foerster, Ms. Melina Rousselle (Members-at-Large)

In September 2014, Clinton had to take a step back from his duties as Warden due to work commitments, and Mrs. Heather Robertson was seconded to Parish Council as an Alternate Delegate to Synod and assumed some of the duties of Warden. Heather will act in this capacity until the Annual Vestry Meeting 2015.

The Parish Council meets monthly on the 3rd Thursday except for July and August. An extra Parish Council meeting was called for in January 18, 2015 to deal with the specific matter of signing an application that could not wait until the next regular meeting.

ENVELOPE SECRETARY'S REPORT

There were 87 identifiable givers to the Parish of St. Timothy in 2014, an increase of 7 over last year. Approximate 70 of these are considered regular givers. There are currently 19 givers who have elected to give through the Diocese PAD system, an increase of 3 over last year. These contributions are debited directly from parishioners' bank accounts or credit cards and processed through the Synod Office. It is strongly recommended that parishioners use either PADS or envelopes so that tax receipts can be issued for these charitable donations.

The range of identifiable contributions varied widely, with the following breakdown for 2014:

<u>Range of Identifiable Donations</u>	<u>People</u>
\$0-99	17
\$100-199	11
\$200-399	11
\$400-799	9
\$800-1,599	18
\$1,600-3,199	15
Over \$3,200	6
Totals	87

The average annual donation per giver for 2014 was \$1,170.21. It is important to note that identifiable donations may include contributions other than offerings, such as memorial gifts or fund raising support, and may represent friends of St. Timothy rather than regular parishioners.

Submitted by Kate Turcotte

SYNOD DELEGATES

In May, we attended the 115th Synod, our first with Melissa Skelton as Bishop. The opening Eucharist included the collating of two Archdeacons, and the installation of a number of Regional Deans, as this was the Synod that would mark the official beginning of the new Diocesan structures and boundaries approved by Diocesan Council and Synod over the past year. In her opening sermon, Bishop Melissa stated that her focus as Bishop would be to promote and support congregational development.

Several motions were passed that might be of interest to you. First, the Synod of the Diocese of New Westminster voted to create a simpler structure for itself in order to cut down on bureaucratic regulations and processes and free up time for mission. These changes include holding a Diocesan Synod every two years instead of annually. During the intervening year, a ministry conference will take place. Special Synods can still be called by the Bishop.

The Diocesan Council has been almost halved, cut from 41 members to 22. The number of Standing Committees of the Diocesan Council has been reduced from five to just two — a Finance Committee, and a Committee for Mission and Ministry Development. Dean Peter Elliot stated that the goal was for the Diocese to become “lean and effective”. There have been some slight geographic alterations to the Archdeaconries and a new Archdeaconry (Lougheed) added.

A significant component of the 115th Synod of the Diocese of New Westminster theme, “And Always We Begin Again”, was the four teaching sessions facilitated by Bishop Melissa following the model of Benedictine Obedience (listening in order to respond or act). We were instructed that Congregational Development equips parishes to become sustainable or to work toward greater sustainability. All their parts should fit together - vision for ministry, leadership, culture, size, property, finances, and so on. Combined with the talks were table exercises in which groups of ten delegates all from different parishes sat at round tables and discussed the Bishop’s ideas and were asked to answer questions such as:

- “What is God calling your congregation to work on in its own development?” *and*
- “In your life, who or what do you listen to in order to inform your response and action?”

Another notable item during the four short talks and subsequent listening and reporting sessions was the question - “What kind of Christian Camping does the Diocese want?” We were asked to say whether restarting Camp Artaban as a “sleep away” experience was the best way to provide a camping experience and list possible alternatives such as:

- A sleep away camp elsewhere
- A camping experience for families
- Day camps
- Trek camping – sending youth on trips into the wilderness, hiking through mountains *or* kayaking up the coast.

Delegates addressed the issue in table groups; responses were recorded and collected to help guide Diocesan Council in their decision on Camping Ministry. As expected, a wide range of opinion was expressed. Unfortunately, any response will require funding to make it attractive to youth. With the severing of ties between Camp Artaban and the Diocese, we are left to wander down a new path to find an expression of Christian camping for our youth.

If you are interested in finding out about other decisions, please see the full Diocesan Synod report for additional information:

<http://vancouver.anglican.ca/news/and-always-we-begin-again--the-115th-synod-of-the-diocese-of-new-westminster>

Submitted by your Synod Delegates: Becky Barnes, Pat Ray & Emma Jang

TEAM REPORTS

COMMUNICATIONS TEAM

Members of the Communications Team work under the Communications Team Coordinator to assist in informing the parish and liaising outside the parish regarding events, decisions, and changes in the life of the parish. These include managing the website and the computers of the parish, managing the sound system, disseminating information from the wider church and from parish council, advertising upcoming events both in and beyond the faith community, and supporting the education and work of other teams in the parish. The Ministries Warden is an ex-officio member of the Communications team and acts as the liaison with Parish Council on communications decisions.

In 2014, the main focus of the communications group was on signage. For more details, see the Wardens' Report. At the time of writing, the framework for the sign had been partially erected and the new facing had been obtained, but construction was not yet complete. By the time Vestry takes place, we should have a new sign on Kitchener Street. Signage on Willingdon Avenue will have to await rezoning of 4514 Kitchener Street from R10 to P1, consolidation of our three lots into one, and rezoning of 1420 Willingdon Avenue to road bed. This could take around 18 months.

We have replaced the phone system with a more flexible setup that allows for intercom calls between handsets and hopefully provides clearer sound.

We have produced three newsletters, which we have distributed to the congregation and others both online and on paper. We have continued our ongoing development of the website, Facebook page, and Twitter feed.

While we have not done so as much as we would have liked over the last year, we continue to promote relevant events both online and with local media.

Submitted by Gordon Arthur

PASTORAL TEAM REPORT

Members of the Pastoral Team work under the incumbent and with the Wardens to assist in the care of souls belonging to the faith community and those who are served by the faith community in its outreach. The Pastoral Team includes pastoral visitors and the members of the parish Telephone Tree. Recipients includes all members on the parish roll, especially the sick, the housebound, and those in hospital, but also those in the surrounding community who have turned to the church for care.

Every member of St. Timothy's is engaged in pastoral care when we look after each other's wellbeing and spiritual growth. A group of dedicated individuals make it part of their ministry to do regular check-ins with friends, neighbours, and those who are less able to get out to services and events. This year there has been a concerted effort to meet the needs of shut-ins by offering home communion twice a month, once by the rector and once on an alternate week by a pair of pastoral visitors. We are currently looking for a couple who will team up to visit Judy Culver once a month. She is one of our seniors in a care facility in New Westminster who is a long-time church member now isolated from the parish. We are thankful especially for those who offer rides to seniors no longer on the road. If you are someone or know someone who finds it difficult to get to events, please let the Telephone Tree or the parish office know so we can provide connections.

Changes to Fraser Health Authority policy have made it increasingly difficult to have lay hospital visitors. The parish relies on individuals or their loved ones contacting the church if someone is in hospital. Otherwise, we have no way of accessing admittance information at Burnaby Hospital or another facility. Once a parishioner is known to be in hospital, we can spread the word and arrange visits, cards, or flowers.

This year, a pastoral priority is to help people cope better with their daily lives. Together we can work to help seniors maximize home help and busy parents cooperatively to child-mind and maybe even lend a hand encouraging clean-up projects with each other. The Auroras, the Early Church Fathers, and the Tuesday Trekkers all have pastoral roles in the parish and we are grateful for their initiatives.

Submitted by the Rev. Stephanie Shepard

WORSHIP TEAM

The Rector, as the chief liturgical officer for the parish, is assisted in preparing and celebrating services by a number of people in the parish. All those who help on the Share Chart- readers, intercessors, sidespeople, lay assistants at the Eucharist, counters, and hospitality hour hosts are coordinated by Pat Henderson. The loving work of the Altar Guild in maintaining the holy hardware and the liturgical software is greatly valued. Musicians in the parish gather with the rector to plan the music for worship. All these people together make up the Worship Team.

In 2014, St. Timothy's celebrated several special services to mark the church seasons and special days. Please see the "Year in Review" for a complete list. Changes to the worship space included the hanging of new "stained glass" quilted banners and the addition of lovely padded chairs from St. Margaret of Scotland to use for contemplative prayer. We also received the St. Margaret brass altar cross and a small chalice. An icon cabinet for the St. Timothy icon was hand-crafted out of oak from St. Nicolas church by Mr. Bob Graves. Several old oak pews that were surplus to our needs were sold to Windsor Plywood, which has subsequently freed up space in the downstairs hall.

Plans are afoot to move the church piano from its current position against an exterior wall (which makes it difficult to keep in tune and difficult for the musician to catch the eye of the celebrant at the altar). It will be relocated to be back to back with the organ. Another advantage will be less distraction in the service as the musician moves from one instrument to the other.

Our fifth Sunday "Messy Church" activities continue to delight and welcome newcomers and engage all ages. Our more contemplative fourth Sundays with a time for healing prayer are appreciated by many as well. Although Morning Prayer does not always have drop-ins, it will continue to be offered Monday through Thursday mornings, as well as Sunday at 8:30 am for those who need an earlier service. Attendance at Night Prayer on Sunday evenings has been dropping, however, and this ministry is in question for 2015. Safety for the Rector is an issue in the church at night. If there are those who would like this to continue as a ministry of the parish, volunteers are needed for a "buddy system" to be present from 8:30-9:15 pm on a rotational basis. Parishioners are also encouraged to say Morning and Evening prayer at home from the resources on our parish website or other sources.

Submitted by the Rev. Stephanie Shepard

'FORWARD DAY by DAY' REFLECTION BOOKLETS

Ordering of 'Forward Day by Day Reflection Booklet' subscriptions continues to be a joint Deanery effort currently with St. Catherine of Alexandria, Port Coquitlam. It is also possible to have an on-line subscription through the publisher. Orders will shortly be taken and organized for the upcoming publishers' year which runs from May 2015 to April 2016.

For more details on ordering your booklet subscription or on how to subscribe on-line, please contact Maribeth Mainer. For those who would prefer a large print copy of the booklet, please also inform Maribeth.

Submitted the Rev. Stephanie Shepard & Maribeth Mainer

MINISTRY REPORTS

ALTAR GUILD

St. Timothy's Altar Guild has 9 members:

Celia Barone	Donna Kingdon	Donnie Foerster
Iris Armstrong	Laura Godwin	Maribeth Mainer
Melina Rousselle	Pat Ray	Rosemary Lowe

2014 was a very good year. We were able to bring Melina and Donna on board. Unfortunately, we are losing Donna at the end of February 2015, and Celia retired toward the end of 2014. Celia will always be with us, as she has been the heart of the Guild for so long.

This year we thank St. Margaret's of Scotland for their generous gifts of a Pascal Candle with Advent wreath attachment which was much easier than the wagon wheel over the font. We used it for the first time for this past Advent.

St. Margaret's also gifted a beautiful Altar Cross and many linens. They are much appreciated. We are really glad that we had Joyce James return to the Guild in the New Year. We are also pleased that Lourdes Cabral and Shirley Campbell will also be able to join us. They bring a lot of experience with them. We would also like to deeply thank the young folk that so willingly helped with decorating for Easter and Christmas. They are so imaginative and willing. Hopefully we can call on them in the future.

Many thanks to all those that donate flowers each Sunday as they do so brighten the Church. For those who would like to donate flowers in remembrance of loved ones, a special event or for any other personal reason, please feel free to speak to Rosemary; she would be happy help you. We have quite a few spots available. Any of us can tell you how it works.

Submitted by Donnie Foerster, Secretary

ALTAR GUILD FINANCIAL STATEMENT - DECEMBER 31ST, 2014

<u>Credits</u>		<u>Debits</u>	
Bank Balance December 31, 2014	\$ 474.93	Altar Flowers	\$ 50.39
Donations	\$ 57.10	Palms, Wafers	\$ 104.96
Bank Interest	\$ 0.12	Wine	\$ 81.83
Sub-total:	\$ 532.15	Sub-total:	\$ 237.18
		Bank Balance December 31, 2014:	\$ 294.97

Submitted by Iris Armstrong

AURORAS

The Auroras women's group has experienced some challenges in arranging regular meetings this year; however there have been some occasional get-togethers, including the annual Christmas Bake-Off. A smaller-than-usual group gathered to prepare cookies for the festive season, but happily the quantity baked was not affected by the number of participants and an enjoyable evening was had by all who attended.

Submitted by Caroline Chady

BIBLE STUDIES

In 2014, the Bible Study Group studied Matthew and, during Advent, a selection of the Psalms. We are now studying the Minor Prophets. We meet in the Church gallery on Tuesday evenings at 7:30 pm.

Submitted by Gordon Arthur

CAT GROUP

The St. Timothy's Catechism Class, otherwise known as the "Cat Group", has expanded to eight young people in the parish growing into their ministry as Christians. Although the Cat Group is a two year process with the option of the rite of Confirmation when the candidate is ready, individuals are welcome to stay with the group as it goes from year to year.

All young people who are grade 6 or older are invited to come to gatherings, which usually happen every alternate Sunday afternoon from 2:30-3:30 pm at the Rectory. We explore the foundations of our Christian faith, discuss how to live it out in the world, practice ministry and service, and learn about the ways that people seek to know God. This year, the Cat Group has also raked leaves and eaten ice-cream, run a cake-walk to raise funds for mission in the Anglican Church, and met with Bishop Melissa over supper. And there are always cookies! The service of Confirmation will be at St. John, Shaughnessy, on April 26, 2015, and we invite parishioners to join us and celebrate Anika's special day. Pablo, Zepherin, Shaw-Ern, Katheryn, Claudia, Anna, and Miriam will be continuing next year in the programme.

Submitted by the Rev. Stephanie Shepard

CREATIVE QUILTERS

We are a group of 10 ladies who enjoy fellowship, laughter, learning new methods of quilting, and helping each other with all sorts of sewing problems. This year was spent making things for the 2 fund raisers that St. Timothy's held. We made quilted items, several quilts, knitted scarves, toques, and knitted towels. We also made and donated 8 quilts to various groups, e.g., cancer, preemie wards, etc.

We would like to thank St Timothy's for allowing us to use their great facilities. We would also like to invite anyone who likes quilting to come, have a cup of coffee, see what we do, and if it suits, join us.

Submitted by Donnie Foerster

FOOD BANK

The Food Bank continues to be a necessary service in Burnaby. St. Timothy's provides the hall space on Thursdays, except when the Food bank is not open during cheque week. Several of our parishioners, around 4 or 5 of us, faithfully help out the regular Greater Vancouver Food Bank volunteers each week, filling in where ever needed while visiting with all. The regular GVFB volunteers are also recipients of the Food Bank.

St. Timothy's takes its turn once a month in providing hot coffee for the Food Bank clients while queuing for the Food Bank opening on Thursday mornings.

Our presence is much appreciated in helping serve those in need. Please feel free to join us on Thursdays from 10 am to 1:30 pm. Even just a few hours would be greatly appreciated.

Submitted by Pat Ray, Volunteer Host

HOSPITALITY HOUR



Left over coffee funds from 2013	\$ 75.15
Added to our 2014 monies	\$ 834.85
Total :	\$ 910.00
Returned to Parish account	\$ 732.75
Total Expenses :	\$ 102.10
Total :	\$ 834.85
Plus 2013 Carried forward :	\$75.15
Total :	\$ 910.00

Once again we had a good year. To the ladies and gentlemen serving us coffee and treats on Sundays – I wish to thank-you all for doing such a good job.

Submitted and balanced by Laura M. Godwin

KIDS CHURCH

As I am sure many of you are only too aware, given the noise levels at the beginning and end of services, our Sunday School continues to thrive. Whilst I am sure some people are praying for patience and tolerance (or peace and quiet), it is, of course, something for which we give continual thanks to the Lord. It is also something for which I thank the Parish, as it is in large part due to the welcome which families receive from the congregation as a whole that helps them come back.

Once again, we are happy to have new families in our midst, and our older families remain faithful members. On any given week, we usually have 15-20 downstairs, with over 30 on the roster in total.

Whilst we mostly use The One Room Sunday School, we have also taken advantage of online resources. Last summer we ran a unit on The Armour of God which seemed to appeal to the children and allowed us to be somewhat more flexible than usual with the lessons.

We begin by lighting a candle, then we sing a song, move into pop-up prayers, a collection, the Lord's Prayer and then the reading and activities for the week. We are also hoping to incorporate some more Godly Play as we move through the year.

I am grateful to all those who come downstairs to help out, to sing and to teach: Pat H, Miriam F, Hannah, Ann, Becky, Charles, Heather P, Sarah, Anne-Marie, Kate, Angela, Byron and Angeline. Without each and every one of you, we would not have the Sunday School which we are blessed with.

Submitted by Caroline Chady

TUESDAY TREKKERS GROUP

Our group of women in the parish is still plugging along. We've met monthly on the 2nd Tuesday for food and fellowship at many restaurants in Burnaby. Last year we trekked to Heritage Village Museum, Mulligan's at Burnaby golf course, the Thai Café, Pasta Amore, Christo's, Horizons, Romano's, the White Spot, and even the Rectory for Lent. We average 6 every month, but we always welcome more. It's a case of 'come as you can, when you can', so different faces show up each time. It's always good to get together. All women at St. Timothy's are welcome, so come join us any month.

Submitted by Helen Hemphill

USER GROUPS

Throughout 2014, St. Timothy's has made available our facilities for User Groups to hold their weekly meetings and events. These groups include:

Holy Rock Korean Church	the Beata Vocal Ensemble
Treasure Island Out-of-School Care	Take Off Pounds Sensibly (T.O.P.S.)
Creative Quilters	Brownies

The Food Bank continues to use the downstairs hall each Thursday, except during cheque week. The Diocesan Youth Movement (DYM) uses the upper room on a regular basis. In February 2015, an AA Chapter will also be using space on Tuesday evenings for their meetings.

As you can see below, our facilities are used extensively during the week.

TIME	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7 am	St. Timothy	Treasure Island	Treasure Island	Treasure Island	Treasure Island	Treasure Island	Janitor
8 am	St. Timothy	Treasure Island	Treasure Island	Treasure Island	Treasure Island	Treasure Island	Janitor
9 am	St. Timothy	Creative Quilters					Altar Guild
10 am	St. Timothy	Creative Quilters			//Food Bank		Altar Guild
11 am	St. Timothy	Creative Quilters		T.O.P.S.	Food Bank		
12 noon	St. Timothy	Creative Quilters		T.O.P.S.	Food Bank		
1 pm	St. Timothy	Creative Quilters			Food Bank		
2 pm	Korean Church						
3 pm	Korean Church						
4 pm	Korean Church	Treasure Island	Treasure Island	Treasure Island	Treasure Island	Treasure Island	
5 pm	St. Timothy	Treasure Island	Treasure Island	Treasure Island	Treasure Island	Treasure Island	
6 pm	St. Timothy			St. Timothy	11 th Brownies		
7 pm	St. Timothy		7:30 pm – Bible study	St. Timothy	11 th Brownies Beata	Korean Church	
8 pm	St. Timothy		AA / Bible study	St. Timothy	Beata	Korean Church	
9 pm	St. Timothy		AA / Bible study	St. Timothy	Beata	Korean Church	
10 pm	St. Timothy			St. Timothy	Beata		
11 pm	St. Timothy						

APPOINTMENTS TO NON-COUNCIL POSITIONS

The following positions will be appointed at Vestry:

Bookkeeper:	Kathy Pogatsas
Envelope Secretary:	<i>to be appointed</i>
Privacy Officer:	Maribeth Mainer
Vestry Clerk:	<i>to be appointed</i>
Webmaster:	Gordon Arthur

LAY ADMINISTRATORS AT THE EUCHARIST FOR 2015

The following persons have been nominated to be Lay Administrators of the Sacrament of Holy Communion and will receive training as necessary before serving in this capacity:

Iris Armstrong	Gordon Arthur	Becky Barnes	Lourdes Cabral
Caroline Chady	Donnie Foerster	Laura Godwin	Pat Henderson
Joyce James	Byron Jang	Clinton Lang	Rosemary Lowe
Liz McEwan	Maribeth Mainer	Kirsten Oldale	Pat Ray
Heather Robertson	Vern Seel	Kate Turcotte	Carolyn Turvey

FINANCIAL REPORTS

- 2014 Year End Statement (*circulated separately*)
- 2015 Operating Budget
- 2015 Capital Budget for Kitchen Renovation

St. Timothy Parish Hall - Kitchen Renovation

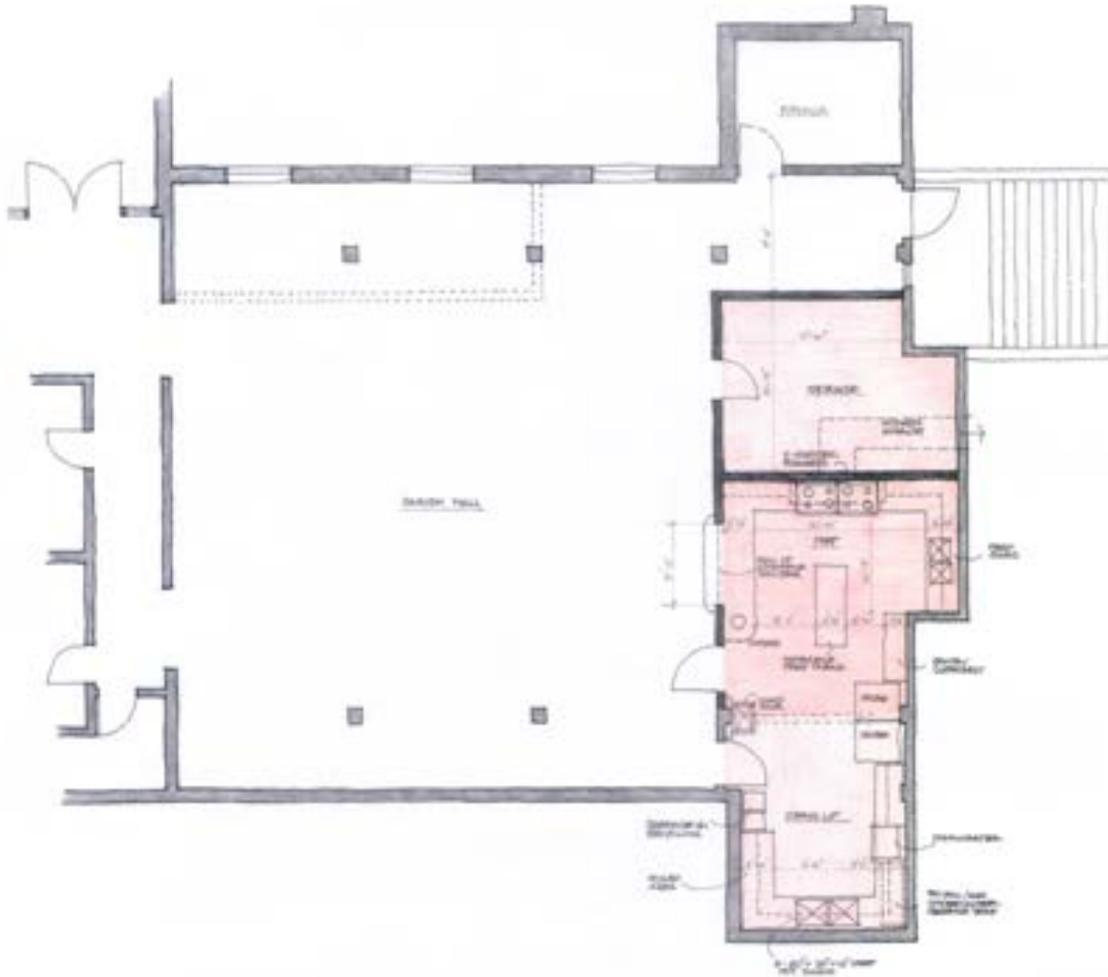
4550 Kitchener Street Burnaby BC

February 11, 2015

Option D

Keith Sullivan Donald Architecture Inc.

1187 1260 Burrard Street BC V6J 3G3 2015



KITCHEN RENOVATION DRIVE 2015

Yes! I support a new church kitchen!

I am willing to pledge \$ _____ to make it happen

OR

I have already pledged what I can \$ _____

AND/OR

I would like to add \$ _____

signed by _____

Please return to the Treasurer