

*The Year to Be: St. Timothy's*  
Annual Vestry Reports 2013



*"You shall be holy, for I the Lord your God am holy"*  
*Leviticus 19.2*

11<sup>th</sup> Annual Vestry Meeting  
10 am, Sunday February 23, 2014

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# A Parish Prayer



Lord, you call us to be holy as You are holy.  
Fill us with the purity, love and courage of your Spirit  
that we may be bold to proclaim the good news  
of your Son Jesus Christ.

This year, grow our community of St. Timothy's.  
Help us bring all we meet into fellowship in the Church.  
May we be willing to be changed by Your glory and grace  
as we invite, welcome, encourage, and incorporate  
each new child of God.

Awaken our charisms for Your service,  
as we seek to do Your will. Amen.

## Parish Motto

“So that everyone who belongs to God may be proficient,  
equipped for every good work” 2 Timothy 3.17

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# AGENDA

Annual Vestry Meeting  
Sunday February 23, 2014  
beginning with Holy Eucharist at 10 am.

1. Celebration of Holy Eucharist
2. Prayer for Vestry
3. Act of Remembrance for the Lives of Parishioners
4. Appointment of Vestry Clerk and Scrutineers
5. Minutes of the 2013 Annual Meeting (see pages 5-9)
6. Acceptance of the Reports of Vestry (see pages 11-27)
7. Acceptance of Financial Statements for 2013
8. Budget for 2014
9. Elections and Appointments
10. New Business
11. Votes of Thanks
12. Motion to Adjourn
13. Blessing and Final Hymn

# MINUTES OF THE 2013 ANNUAL VESTRY MEETING OF THE PARISH OF ST. TIMOTHY, BURNABY FOR THE YEAR 2012

The meeting began at 10am with the celebration of Holy Eucharist.  
Those in attendance signed in at the reconvening of the meeting in the downstairs hall at 11.40am. Stephanie led those present in the Prayer for Vestry.  
Present as observers were Michael and Gillian Earle from the Parish of Yatton Moor, England.

## **Acceptance of Agenda for Vestry**

Be it moved that the Agenda for the 2013 Annual Vestry Meeting be accepted as circulated.

Moved: Donnie Forster

Seconded: Pat Ray

All were in favour and the motion CARRIED.

## **Act of Remembrance for the Lives of Parishioners**

The following persons who died in 2012 were remembered in a minute of silence: Dorothy Yola Caddick, Helen Payie, Sydney Seary, Harold Cass Craven, Richard Theodore Wine, Ron Bruce Foerster, Martina Louisa Dixon.

## **Act of Acceptance**

Hiroko Otori, Sue Jang, Melina Rousselle, Chedna Calendino, Ann, Catherine and Thomas Einstein,

## **Appointment of Vestry Clerk and Scrutineers**

Be it moved that Caroline Chady be appointed Vestry Clerk for this meeting.

Moved: Maribeth Mainer

Seconded: Kate Turcotte

All were in favour and the MOTION CARRIED.

Be it moved that Maribeth and Kate Turcotte be nominated as Scrutineers for this meeting.

Moved: Heather Robertson

Seconded: Rebecca Goyan

All were in favour and the MOTION CARRIED.

## **Minutes of the 2012 Annual Meeting**

Be it moved that the minutes of 2012 annual vestry meeting be accepted as corrected – corrections detailed below.

Correction: page 6, *Elections and Appointments*: Gordon: “member”, not “members at large”

Page 8, *Worship*: “Becky Barnes”, not “Becky Goyan”.

Page 10, *Leadership*: “Papua”, not “paupau”, and “sister-in-law”, not “sister”.

Moved: Maribeth

Seconded Heather Robertson.

All were in favour and the MOTION CARRIED.

## **Acceptance of the Reports of Vestry**

Be it moved that the Reports of the Annual Vestry Meeting for the year 2012 be accepted as amended.

Amend front cover of reports: 2013, not 2012.

MOVED: PAT HENDERSON

SECONDED: DONNIE FOERSTER

All were in favour and the MOTION CARRIED.

### **Acceptance of Financial Statements for 2012**

Vernon presented the financial statements for 2012. There were a number of questions to which Vern responded. John Nairn commended Vern for his efficiency. There was general consent and a vote of thanks for his clear presentation.

Be it moved that the financial statements for the year 2012 be accepted by vestry.

MOVED: Parish Council

SECONDED: Parish Council

All were in favour and the MOTION CARRIED.

### **Budget for 2013**

Vern presented the budget for the year 2013. There was some discussion.

Be it moved that the budget for the year 2013 be accepted as circulated:

MOVED: Parish Council.

All were in favour and the MOTION CARRIED.

### **Elections and Appointments**

Stephanie asked that the formal procedure be waived and that the nomination for positions be asked for only once rather than thrice. There being no objections, the following list was presented:

Warden: Rebecca Barnes

Warden: Clinton Lang

Warden: Heather Robertson

Treasurer: Vernon Seel

Council Secretary: Pat Ray

Delegate to Synod: Maribeth Mainer

Delegate to Synod: Heather Robertson

Youth Delegate: Kyra Mainer

Alternate Youth Delegate: Devon Nicols

Alternate Delegate: Donnie Forster

Alternate Delegate:

Members at large: Sue Jang and Gordon Arthur

Acceptance of the above elected persons and positions: acclamation.

Be it moved that the following positions be appointed by Vestry:

Bookkeeper: Kathy Pogatsas

Envelope Secretary: Kate Turcotte

Webmaster: Gordon Arthur.

Privacy Officer:

MOVED: Maribeth Mainer.

SECONDED: Heather Robertson.

All were in favour and the MOTION CARRIED.

### **New Business**

Be it moved that the Parish of St. Timothy, Burnaby, through the Leadership and Financial Teams, work with Diocesan staff to write a sustainable strategic financial plan and present it to MCDC (The Ministry and Congregational Development Committee) *before June 1<sup>st</sup>, 2013*, with the goal of St. Timothy's having a stable fiscal foundation for ministry for the period August 2013-2018.

MOVED: PARISH COUNCIL

SECONDED: PARISH COUNCIL

The motion was amended to include the timescale as written above, there having been originally no timeline for the task.

All were in favour and the amended MOTION CARRIED.

Be it moved that in recognition of the central role that Camp Artaban plays in the youth and family ministries of the Diocese of New Westminster, St Timothy Anglican moves that the Diocese work with the Board of Directors of Camp Artaban to develop and implement a sustainable financial plan that will provide for the redevelopment and upkeep of the Artaban site, such that regular summer camping can resume as soon as possible. This plan will be presented to Synod 2014 and no decisions with respect to the sale or permanent closure of the property be made without the decision of Synod.

MOVED: Byron Jang

SECONDED: Kyra Mainer

There was much discussion. Stephanie urged each parishioner to write to Diocesan Council.

Charles also mentioned that one can become a member of the Camp Artaban Society.

All were in favour and the MOTION CARRIED.

### **Votes of Thanks**

As we come to the close of another Annual Vestry Meeting here at St. Timothy's, I would like to offer thanks to all who contribute to this community. I know you each give your time, talents and treasure for the glory of God, not for your own reward. But today, we would like to give some wonderful people who toil quietly in the background their "just desserts". The winner in each category will be awarded special cookies to remind you that life *is* sweet, and we think you are too.

### *Worship*

There is nothing sweeter to our Lord than the praise of God's people. We give thanks that so many of you participate in the ongoing life that is offered on Sundays, holy days, and rites of passage. Thanks to the Altar Guild, to Pat Henderson for coordinating the Sharechart, to Kirsten Oldale and Joe McDonald for musical leadership along with Becky BARNES, Anne-Marie Milner, and Byron Jang in the KidsChurch. We thank our liturgical helpers Gwen Dixon, Maribeth Mainer and Gordon Arthur. Thank you to our affiliated clergy: the Revs. Jeannette Stigger and Tim Dutcher-Walls, and now Matt Senf. Many of you have your hands more than full in your own kitchens the rest of the week, yet still count Sunday service a priority. This

year, the Timmy Award in Worship goes to **Iris Armstrong** for her contributions to the Altar Guild.

### *Ministry*

To feed all God's people with good things takes a lot of coordination. In our Christian witness to North Burnaby, we engage in many different ministries as individuals and groups. Thanks to the those who participated in the Ministry Assessment Process, to Laura Godwin for overseeing supplies for the hospitality of coffee hour, for Becky Barnes, Brenna Turvey and the Cornerstone Communion at Simon Fraser University, for all the KidsChurch teachers and helpers, for the parish hosts during the Thursday Food Bank here at St. Timothy's, for all who helped with the Kinder Morgan Forum. We are all quietly engaged in ministry during the week, and this year we honour someone who continues to bring a sweet smile to all she does: the Timmy Award for Ministry goes to **Donna Maniago** for her ongoing support of the Food Bank host program.

### *Resource*

This building is always busy cooking up activities, and needs many hands to keep it clean, beautiful, and safe for all. Thanks to Maribeth Mainer, whose eagle eye notices what is astray and targets parishioners to help. Thanks to Carolyn Turvey for garbage patrol, and our janitor Brent Morgan. Thanks to all who have gardened and tidied outside as well as in during work parties or individually. This year, the Resource Timmy goes to the ones who help the neighbourhood get ready for Christmas by wrestling the outdoor wreath up, so we thank **Thael and Hannah Hill**.

### *Communications*

Cookies can be shared in many ways. Our parish communications team helps disseminate information about who we are and what is going on. Thanks this year to Yolanda Lumase our Office Assistant for keeping the parish office humming, and to Charles Barnes for technical support. Thanks to Gordon Arthur for keeping the website up to date and Kate Turcotte for hounding all of us for newsletter items. The Ministry Assessment Process is also an area this year that has necessitated a number of updates to the parish and communications to our neighbouring parishes. The 21<sup>st</sup> century church finds every opportunity and means to proclaim the gospel. The Timmy Award for Communications goes to the person who has helped bring Facebook and Twitter into our vocabulary: **Clinton Lang**.

### *Finance*

The best baking results from careful measurement, and our Finance team helps the parish work towards a recipe for success. Thanks to all the counters, who give up their coffee hour to ensure you get credit for your donations, to Yolanda Lumase for data entry, to Angela Iqaullak and Kate Turcotte for tracking donors through envelopes or PAD, to John Nairn for long-range forecasting and budgeting, and for all others who have helped out with ticket sales, running to the bank with deposits, and untangling oblique memos. With the retirement of our bookkeeper Linda Sherwood we have added another staff member in our kitchen. For this reason, the Timmy award for Finance goes to **Kathy Pogatsas**, for helping keep our measures straight.

### *Stewardship*

Some of you are just learning how to give a proportion of your income to God. Some of you have been giving sacrificially for years. Some of you have already made provisions for the Church through your will or in other forms of legacy giving. We thank you all. In 2012, our Timmy award for stewardship is awarded post-humously in memory of one who is now enjoying the banquet God has promised, **Harold Craven**.

#### *Pastoral*

What would our busy lives be like if we didn't stop and enjoy a treat with others once in a while? Pastoral visitors share the love of the Church with those who are less able to attend through illness, age, or life circumstances. Thanks to those on the telephone tree who check up on those in our parish. Thank you to the newcomers to this community, and for the gifts you bring us. Thank you to all who take care of me in so many ways. The Timmy award for Pastoral Care goes to an individual who not only cares for her own family members but everyone she meets as if they were family: **Liz McEwan**.

#### *Leadership*

I am grateful for those who have agreed to take public positions of leadership at the level of Parish Council and to help me seek counsel for the good of the church. Thank you to Vern, Becky, Heather and Clinton who not only have survived a year in "heaven's kitchen" but have offered to keep their chefs' hats in 2013. Thanks to the Cat Group, who has shown initiative and increased responsibilities in ministry. Thank you also to all the working groups and initiatives brought forward by individuals. I want to give thanks to the staff at the diocesan synod office: to Bishop Michael and all in authority that recognize we have a vital ministry here at St. Timothy's and encourage us in our way forward. None of your leadership team would be able to serve without the care and support of our spouses and children. For this reason, the 2012 Timmy Award in Leadership goes to

**Charles Barnes, Doug Ross, Byron Jang, and Angeline Lee.**

#### *Timbit of the Year*

Kids can cook too! Special this year is a new category: the Timbit of the Year. It is difficult to choose amongst the 38 children on our parish list, and we thank them all for their participation in parish programs and contributions to stewardship and outreach. Thanks to all our youth who have links to Camp Artaban and the Anglican Youth Movement. Last year we introduced a sweet young thing as "Shezus" in our Christmas pageant and this Epiphany we celebrated her baptism. She also regularly attends Parish Council meetings. The Timbit of the Year goes to **Kassandra Barnes**.

Now we finish with some specific thank-yous to those who served in the kitchen today: Reiko Eydt, Hiroko Otori and Maribeth Mainer, and to Emma and Kyra who looked after our children upstairs. In advance, thank-you to all of you who ARE going to help clear any remaining dishes and clean the kitchen, or stack chairs and put away tables, or sweep the floor. And those of you I have forgotten, God has not, as you will find out in the sweet by and by. Now let us stand and sing the community blessing together, after which we will say the Grace.

#### **Motion to Adjourn**

**AT 1.20PM. MOVED BY STEPHANIE.**

**Blessing and Final Hymn**

## SACRAMENTS CELEBRATED IN 2013 AS TAKEN FROM THE PARISH REGISTERS

### *Services:*

Sunday Holy Eucharist:	52
Special Services:	11
Home Communion:	55
Morning Prayer:	161 ( Monday through Thursday at church)
Night Prayer:	31

### *Pastoral Offices:*

#### *Received by Baptism: 3*

Kassandra Rachel Heather Barnes	6 January 2013
Melina Dee Rousselle	31 March 2013
Andrea Lynn Johnston Emmond	28 May 2013

#### *Confirmed in Christian Commitment: 3*

Emma Frances Jang	28 April 2013
Hailey Anna Kendall Nicol	28 April 2013
Devon Emily Petra Nicol	28 April 2013

#### *Joined in Holy Matrimony: 1*

James Patrick McEwan & Cylla Llanes Tacorda	28 July 2013
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#### *Entered into Life Everlasting: 2*

Muriel Elisabeth Blackman	4 February 2013
Ernest Vincent Armstrong	16 March 2013

### *Community:*

Households on the Parish Roll as of December 31	92
All Members on Parish Roll as of December 31:	168
Adults on the parish register:	126
Young People under 16 years on Parish Roll:	42
Average Attendance at Sunday Eucharist:	60
Average attendance at Vespers	25
Average Attendance at Night Prayer:	2
Average Attendance in KidsChurch:	16

# OFFICERS' REPORTS

## PRIEST'S REPORT 2013: THE YEAR TO BE

*"You shall be holy, for I the Lord your God am holy" Leviticus 19.2*

What does it really mean to be holy? We can't achieve righteousness or perfection or divinity by our own doing. No matter how hard we may try to get it all together, we will fail in part. We are not perfect people, this is not a perfect congregation, the Anglican and Lutheran branches of the Church are not perfect expressions of the body of Christ. And yet, we are called to be holy.

Our goal is not to be God, but to be grounded in God's holiness. Our faith seeks to know God as the centre of our lives. This is a communal task. Each of us is called to be holy: that is, to reflect the image of God through our thoughts, words, and actions. But the more difficult part of our vocation is to be holy with each other. As soon as we acknowledge that someone else is also representative of divine grace and forgiveness and wisdom, we have to let go of the idea that the work is mine. We are always incomplete without each other. Together, we are called to be the fullness of God's community of love.

That means that holiness is an ongoing engagement with the gospel. God's command in Leviticus is in the future tense: you shall be holy. Not yet. Not until all are gathered in to the family of God. Not until we all help each other be grounded in righteousness. We are being encouraged to move deeper into our identity of who we are as children of God. We are being surprised by the glimpses of holiness in unexpected places. And we are being challenged by changing ways of reaching out to the wider community to share the news of salvation.

It is time to look back on the year that was in order to look ahead to what God has in mind for us in the year to be. 2013 has been a year that has felt a lot like we were stalling on the important work of mission. In reality, God has used this time to consolidate our resources and ready us for the future.

The ending of the Ministry Assessment Process (MAP) was seen by many as a disappointment. St. Timothy's had hoped to establish strong partners for regional ministry. Instead, changes in the surrounding parishes left us rethinking priorities for ministry in North Burnaby. St. Laurence saw the retirement of their rector and is now undergoing a canonical process to refocus parish vision. St. Stephen was directed to a new ministry amongst the Korean community with a half-time priest in charge and a newly ordained curate: a radical shift in energy and understanding. St. Margaret of Scotland and St. John Port Moody have this month agreed on a merger, with the closure of the St. Margaret site and the consolidation of the worshiping community under the St. John name and place. Recently, the decision has been made to begin closure of St. David of Wales to the west. We have tried to welcome those who have come from other congregations, with their gifts and griefs. And we have grown to understand that what God has given us to work with is found right here, not farther afield. MAP helped us admit our weaknesses and spot challenges and opportunities. What we cannot do is sit and wait for rescue from someone or something else.

The retiring of Bishop Michael Ingham and the election of our 9th bishop of New Westminster, Melissa Skelton, has also changed the landscape. We look forward to new ideas and directions from our Diocesan Synod. We also accept that this will mean a greater engagement and commitment from all Christians connected with the Anglican Church in this area. Church buildings will not remain open just to provide a worship service once a week and the occasional wedding or funeral. The parishes that are vital, strategic, and sustainable will be so because there is a strong core of maturing disciples of Jesus Christ.

This makes our work to equip the saints for ministry a high priority at St. Timothy's. There are opportunities to learn, pray, and serve here in the parish and on a wider basis. Last year, two members attended the Diocesan School for Leadership for a week in July. It was directed by our bishop-elect Melissa, and helped those who "drank from the fire hose" of information to learn a common language and tools for congregational development. This summer, our parish hopes to send more lay people to equip themselves and our community with some very practical skills, and we have set aside money in our budget to do so. The upcoming "Children and the Church" conference and stewardship seminars are other means to helping you feel more confident in mission. I welcome ideas for "in-house" training in following Jesus, whether Christian basics, pastoral care, ministry with youth, or other educational events.

As M.A.P. ended, our leadership at St. Timothy's put together the beginning of a strategic plan to present to the Ministry and Congregational Development Committee (MCDC) and the Administration and Finance Committee (A & F). It was given to the Synod Office staff June 1, 2013. Due to the many transitions and gaps in diocesan structure and our own evolving understanding of the situation, it has taken until now to get to a face-to-face meeting with diocesan representatives. In the intervening months, what is emerging is a need for strong identity as Christians of St. Timothy's. We can use this year coming to truly "be".

And so, for each month of 2014, we have a theme. It's not about "doing" so much as it is growing into discipleship as we allow God to work through us, in us, to make us holy. Take this year to be more the person that Christ is calling you to be. We have already made a start as we highlight the ways in which God is busy gathering, transforming, and sending us in this congregation.

January:	Be Surprised,
February:	Be Encouraged
March:	Be Prayerful
April:	B Open
May:	Be Generous
June:	Be Involved
July:	B Renewed
August:	Be Ecological
September:	Be Welcoming
October:	Be Committed
November:	Be Strengthened
December:	Be Church

This is our year to take hold of the promises of faith. The parish leadership is taking some concrete steps. First, a parish identity survey will help bring to light that which is important to us and which we can share when others ask us who we are. Secondly, we are putting an emphasis on mentoring and training lay leaders. Thirdly, we will be looking at strengthening parish groups and systems that support, educate, and encourage people to move into more intimate relationships with God and each other. This is shared work, with a shared goal: to be holy as the Lord our God is holy.

Submitted by the Rev. Stephanie Shepard

## 2013 IN REVIEW

### January

- 6 Charles and Becky Barnes' daughter Cassandra baptized on the Feast of the Epiphany with proud grandfather, the Rev. Ron Barnes, preaching
- 24 We celebrate our patronal festival a wee tad early with a 10 year anniversary cake for St. Timothy

### February

- 1 the Rev. Stephanie Shepard is also appointed as priest-in-charge of the parish of St. Margaret of Scotland
- 3 Pastoral Care Workshop
- 12 Shrove Tuesday Pancake Supper is cooked up by the Cat Group
- 19 Joint Lenten course with St. Margaret of Scotland and St. Stephen's is offered on Tuesday evenings at St. Timothy's: "Bible Basics"
- 24 Annual Vestry Meeting

### March

- 10 Free-Cycling Sunday
- 29 Good Friday service shared at St. Stephen, Burnaby with an interactive Stations of the Cross
- 31 The Easter Sunrise service sees the baptism of Melina Rousselle, after which breakfast and Easter eggs are served before our 10 am Resurrection Eucharist

### April

- 28 Emma Jang, Devon & Hailey Nicol confirmed by Bishop Michael at Christ Church Cathedral

### May

- 9 Deanery Ascension Day service is held at St. Margaret of Scotland church
- 11 Parish Day is facilitated by the Rev. Georgina Harris from St. Mary, Sapperton, to explore our values and strengths
- 17 Margaret Hill is born to Hannah and Thael, little sister for Esme and Claudia
- 24-25 Diocesan Synod is held at the Italian Cultural Centre, with two adult and one newly minted youth delegate attending

### June

- 1 Strategic plan for the parish is submitted to Diocesan Council
- 10 Three session teaching series on healing begins
- 22 Strawberry Tea Social brings local people and local berries together

- 30 St. Margaret of Scotland worships with St. Timothy's in a teaching Eucharist with all ages July
- July
- 6 KidsChurch workshop to review and plan children's ministry is held on the theme "Teach our children well"
- 20 A Camp Artaban day off-site starts with over 150 attending a chapel service at Lions Park, Port Coquitlam
- 21-27 Warden Heather Robertson and priest Stephanie Shepard attend Diocesan School for Leadership with 50 other lay and ordained leaders of the Diocese
- 28 Liz McEwan's son Jim marries Cylla Tacorda at St. Timothy's
- August
- 31 Bishop Michael Ingham, 8<sup>th</sup> Diocesan bishop of New Westminster retires and Dean Peter Elliott becomes commissary as our Church prepares for an electoral Synod
- September
- 16-22 Week of Truth and Reconciliation hearings in Vancouver educates us about the legacy of the residential schools for First Nations and all Canadians
- 20 St. Timothy's parishioners take leading roles in healing Eucharist at St. David of Wales and provide a hearty supper, with help from Cobs Bakery, Brentwood
- 22 St. Timothy takes part in the Walk for Reconciliation after an early Eucharist, while some members remain in the church for a prayer vigil
- 29 Messy Church does a "Be an Angel" parish clean-up; we remember those who have died in our community and all loved ones with a special evensong service for St. Michael & All Angels
- October
- 4 Blessing of the animals as part of celebration of St. Francis with our own tertiary Franciscan Gordon Arthur preaching at the service
- 6 "The Rhythm of Prayer" teaching series begins, with groups on Sunday evenings and Wednesday mornings
- 20 Free-Cycling Sunday; St. Margaret of Scotland and St. John Port Moody vote to consider merger
- 27 Reformation Sunday reminds us of our catholic, protestant, and re-forming Church
- 27 last regular Sunday service held at St. Margaret of Scotland church
- November
- 3 Sinners and saints come to church in costume and stay for a potluck lunch
- 23 "Muffin Madness" involves parishioners of all ages in fellowship and fundraising
- 30 Canon Melissa Skelton elected at Christ Church Cathedral in a unanimous vote to become first woman as 9<sup>th</sup> Bishop of the Diocese of New Westminster
- December
- 22 Christmas Pageant "The Star Child" delights the large crowd who attended; St. Timothy's youngest star, Pandora, is born to Joy Mainer (not in the same place)

- 29 Regional Archdeacon John Bailey retires and the Rev. Grant Rodgers becomes venerable; St. Timothy's has a Lessons & Carols service for all ages

Submitted by the Rev. Stephanie Shepard

## WARDENS' REPORT

This year was one of new challenges. With Stephanie stepping in as the Priest-in-charge for Saint Margret's of Scotland, the leadership team needed to ensure that Saint Timothy remained well-supported. Through guidance provided via the Diocesan leadership school, various web-based tools like doodle, and the thoughtful support of our teams and committees, we were able to look after the community of Saint Timothy as well as support our neighbouring parishes through their period of transition.

However, we found that even though the parish did well coping with attending to that situation, there are still things we can do to streamline such communication and coordination to make providing such support a little more stress-free. We will be updating our manuals, improving our use of tools, and disseminating the lessons from Diocesan leadership school to other councils to help us communicate and coordinate better with each other, the parish, and the community at large.

Submitted by Becky Barnes, Clinton Lang, Heather Robertson, Maribeth Mainer

## TREASURER'S REPORT

*(Report circulated separately)*

## PARISH COUNCIL SECRETARY'S REPORT

Parish council meetings were held on third Thursdays each month at 7:30pm in the lower hall of the church. The December meeting was held in the Rectory which was a shorter business meeting followed by fellowship. The meetings are chaired by rotation of the 3 wardens.

Members of council for 2013 were:

Wardens: Becky Barnes, Clinton Lang, Maribeth Mainer

Treasurer: Vern Seel

Members-at-Large: Gordon Arthur, Sue Jang

Lay delegates to Synod: Maribeth Mainer, Heather Robertson

Alternate lay delegate to Synod: Donnie Foerster

Youth delegate to Synod: Emma Jang

Alternate youth delegate to Synod: Kyra Mainer

Council Secretary: Pat Ray

Submitted by Pat Ray

## ENVELOPE SECRETARY'S REPORT

There were 80 identifiable givers to the Parish of St. Timothy in 2013. Of these, 16 elected to give through the Diocese PAD system. These contributions are debited directly from parishioners' bank accounts or credit cards and processed through the Synod Office. We currently have 46 parishioners using envelopes ranging from numbers 1 to 73. It is strongly recommended that parishioners use either PADS or envelopes so that tax receipts can be issued for these charitable donations.

The range of identifiable contributions varied widely, with the following breakdown for 2013:

Range of Identifiable Donations	People	Amount
\$1-100	17	\$910
\$101-300	14	\$2,607
\$301-500	5	\$2,110
\$501-1,000	15	\$11,166
\$1,001-1,500	11	\$14,193
\$1,501-2,500	9	\$18,257
Over \$2,500	9	\$29,979
<b>Totals</b>	<b>80</b>	<b>\$79,221</b>

It is important to note that identifiable donations may include contributions other than offerings, such as memorial gifts or fund raising support, and may represent friends of St. Timothy rather than regular parishioners.

Submitted by Kate Turcotte

## SYNOD DELEGATES' REPORT

What a year to be a novice delegate to Synod! Heather Robertson was our veteran delegate but this was Maribeth Mainer and Emma Jang's first experience of synod. Emma Jang had moved very quickly from not-old-enough, through alternate to youth delegate in the month of General Synod 2013. Not only did we have General Synod in May, but we were required to appear at Electoral Synod in November to participate in the election of a new bishop. Bishop Michael Ingham retired at the end of August. We elected the Rev. Canon Melissa Skelton of the Diocese of Olympia to be our bishop-elect.

At General Synod, decisions were made to make more efficient how the business at the Diocesan level is conducted. However, some of the decisions may require revisions in the Canons and Constitution of the Diocese. This was the last annual Synod. In future, Diocesan Synod will be held every two years with a Mission and Ministry conference in alternate years.

Keynote speaker for Diocesan Synod 2013 was Bishop Tengtenga of Southern Malawi; chair, Bishop Michael Ingham. The proceedings for Electoral Synod were guided by Archbishop John

Privett of the Archdiocese of BC and Yukon. Both synods were firmly grounded in prayer and music.

Our novice delegates were delighted to find Electoral Synod much briefer, less political and more joyous than veterans of the process had experienced in the past. The new-to-synod electronic voting process proved very effective, with enough staff and extra equipment to deal with any and all glitches as they occurred.

At both synods, there was an atmosphere of determination to move forward in making real the Marks of Mission. We await the consecration of our 9<sup>th</sup> bishop and 1<sup>st</sup> female bishop in the Diocese of New Westminster in March 2014.

Submitted by Maribeth Mainer & Emma Jang

## TEAM REPORTS

### COMMUNICATIONS GROUP

*Members of the Communications Team work under the Communications Team Coordinator to assist in informing the parish and liaising outside the parish regarding events, decisions, and changes in the life of the parish. These include managing the website and the computers of the parish, managing the sound system, disseminating information from the wider church and from parish council, advertising upcoming events both in and beyond the faith community, and supporting the education and work of other teams in the parish. The Ministries Warden is an ex-officio member of the Communications team and acts as the liaison with Parish Council on communications decisions.*

In 2013, we re-launched our website on a WordPress platform, which allows for more flexibility in managing it, as it requires less technical knowledge and allows for maintenance by a team. We are following an ongoing process of revision and (hopefully) improvement. With this upgrade, as events are posted to the website, they are automatically posted to Facebook and Twitter too, which has made both feeds more active. We have also produced a few tweets on other subjects, although this is still a developing area for us.

As the result of a generous donation from parishioners, we were able to replace the two office computers and later to add an external networked hard drive to do security back-ups.

We continue to promote relevant events both on our website and with local media.

Submitted by Gordon Arthur

### FINANCE TEAM

*(Report circulated separately on salmon-coloured pages)*

## PASTORAL TEAM

*Members of the Pastoral Team work under the incumbent and with the Pastoral Warden to assist in the care of souls belonging to the faith community and those who are served by the faith community in its outreach. The Pastoral Team includes pastoral visitors, the members of the parish telephone tree, and hospital visitors. Recipients include all members on the parish roll, especially the sick, the housebound, and those in hospital, but also those in the surrounding community who have turned to the church for care.*

Our Pastoral Team is a group of women dedicated to keeping in touch with church members. Each person is in contact with a group of approximately ten families or individuals on a regular basis to check in, offer support and keep abreast of pastoral needs, in particular those members who are unable to attend church on a regular basis. The team members are also called upon when the “Telephone Tree” is needed to be put into operation.

Our group consists of Iris Armstrong, Bev Edwards, Laura Godwin, Eva Hodge, Donna Maniago, Pat Ray, Heather Parlongo, and Kate Turcotte.

There will be a pastoral care workshop on February 3<sup>rd</sup> and we are hopeful that it will be well-attended by members of the congregation who showed interest during a brief meeting which was held on January. The more people involved in pastoral care, the stronger the team will be.

I wish to thank all the members for being a part of this very important ministry. Also, thank you to Muriel Lambert who has volunteered to be the “back-up” co-coordinator.

If you have any concerns, questions or would like to be a part of the Pastoral Team, please speak to Rev. Stephanie Shepard or Pat Henderson.

Submitted by Pat Henderson

## WORSHIP TEAM

*Members of the Worship Team work under the incumbent as chief liturgical officer to assist in the planning and celebration of liturgies in the parish. The Parish Musician is a staff member of the Worship Team.*

### ***Forward Day by Day reflection booklets***

With the retirement of Jenifer Streiling as point-person for the annual subscription, our numbers fell below what would make the publication affordable to those remaining. However, we have been moving closer to working together with our deanery friends in ministries with small numbers in individual parishes. I emailed Jennifer Green, who sends out notices of Deanery events, asking her to put up a notice about *Forward Day by Day*. She immediately responded with an order for her own parish!

Placing the revised order proved somewhat of a challenge, for a variety of reasons. The publisher finally decided to send the missing 8 copies to us for free. The money collected for a calendar-year subscription will be invoiced for the publisher’s year, May-April.

I understand that some parishioners prefer the on-line subscription and handle that themselves. Thank you!

Jennifer Green reports that her parish is delighted with the guided daily reflections in *Forward Day by Day*.

Submitted the Maribeth Mainer

## MINISTRY REPORTS

### ALTAR GUILD REPORT

Our Guild is made up of very devoted members. They are The Rev. Stephanie Shepard, Maribeth Mainer, Celia Barone, Pat Ray, Rosemary Lowe, Iris Armstrong, Laura Godwin, Donnie Foerster, and our new member Melina Rousselle.

Our routines and duties have not changed much over the last year; we still attend to all Baptisms, weddings & funerals.

New things:

1. We had to buy a new vacuum. Maribeth did a great job of investigating and buying it. Works very well on the carpets and floor.
2. Thanks to the Creative Quilters, who donated 2 "stained glass" banners to hang in the Sanctuary. Also a new green cross hanging, which hangs behind the Font. Some of our old banners and hangings are getting a bit tired.
3. This year we all had a hand in making the Advent wreath from donated holly and greens. Iris led us, & showed us how to make it safe but beautiful.
4. This year we also had a wonderful group of Christmas Angels to help us decorate the Church, 2 days before Christmas. They put up and decorated the tree, the Creche, and assorted other jobs. Stephanie brought in warm drinks and goodies. We thank them with all our hearts.
5. We thank Rosemary for all the work she does with organizing the Flower Chart. Also, she is responsible for the poinsettias and Easter Lilies.
6. We also would like to thank all those who so graciously support us in many ways. It really helps a small group such as us.

Submitted by Donnie Foerster

## ALTAR GUILD FINANCIAL STATEMENT DECEMBER 31<sup>ST</sup>, 2013

<b>Credits</b>		<b>Debits</b>	
Bank Balance December 31, 2012	\$ 1,119.71	Altar Flowers	\$164.37
Flower Donations	109.65	Wine, Wafers	152.65
Memorial Donations	100.00	Vacuum Purchase	353.33
Bank Interest	.20	Easter Palms	88.70
	\$ 1,329.56	Banners	38.49
			\$ 797.54
		Bank//Book Balance December 31, 2013	\$ 532.02
		Outstanding Cheque December 22, 2013	\$ 57.10

Submitted by Iris Armstrong

### AURORAS REPORT

The Auroras group – a.k.a. the St. Timothy’s women’s group – is suffering from a lack of organization. We want to gather together, but find it happening less and less often. It seems to be time for some belated New Year’s resolutions...

Despite our lack of regular programming throughout the year, Caroline Chady insisted on generously hosting the 4<sup>th</sup> Mulled Wine and Christmas Baking party in early December. This has now reached the ranks of an annual event, and one that we are committed to continuing once a year whether we need to or not! (Disclaimer, Caroline Chady is not contractually obligated to host the Mulled Wine and Christmas Baking party at any future date.) There was a new twist this year, as some bakers turned up with pre-baked contributions – for sharing amongst the group – to take the pressure off of producing the vast amounts of baking that we strive for. I am not sure at what time the baking ended, but, for the first time, I left by midnight.

In the past, the ladies of the church have engaged in scrapbooking, exercise and movie nights. There is currently a small crochet movement happening amongst some members. Efforts need to be made to find a time-slot that fits as many schedules as possible, to continue our fellowship, friendship and activities.

All suggestions are welcome – as well as all participants.

Submitted by Kate Turcotte

### BIBLE STUDIES

In 2013, the Bible Study Group studied Ephesians, Colossians, Joshua, and Judges. We are now studying the Gospel according to Matthew. We are grateful to Becky and Charles Barnes for hosting us last year. We have now moved to the Church gallery and we have moved our meetings back to Wednesday evenings.

Submitted by Gordon Arthur

## CAT GROUP

The “Cat Group” is the self-chosen name for the catechism class of young people preparing for confirmation and adult roles in the church. The Cat Group usually gets together every other Sunday afternoon for an hour to pray, ask questions of faith, and learn more about themselves in relation to God and their neighbours. This coming spring, we will be comparing other world faiths to Christianity, and there are opportunities for field trips to other places of worship which will be extended to the congregation as a whole.

This last year, we saw three members of the group, Hailey and Devon Nicol and Emma Jang, confirmed by Bishop Michael Ingham at Christ Church Cathedral on April 28, 2013. As these young women continue to grow into the fullness of Christ, they have opportunities for fellowship and connection with the wider Anglican Youth Movement, Sorrento, and diocesan events like musicals. They will be finding ways to serve and help in our community. In the fall, we welcomed Miriam Jang to the Cat Group, as it begins another two year cycle of exploration. Those young people who will be entering Grade 6 next fall may want to consider if they are ready for the challenge of Cat Group in the months to come.

Submitted by the Rev. Stephanie Shepard, Heather Robertson, Becky Barnes

## CREATIVE QUILTERS

We are a group of 8-10 ladies (we fluctuate), who have a great time doing what we are passionate about. We help each other with sewing problems, laugh at nutty jokes and our boo-boo’s, and try to learn new techniques.

We have been busy with various projects this year. We all had a hand in making:

1. 2 stained glass banners to hang in the Church.
2. 1- green cross banner, for the Church, hanging behind the Font.

Some of the old banners for the Church were getting a bit faded, so the Quilters thought that we should make and donate a few.

We made items for the Strawberry Tea and were able to donate \$200.00 to the Church to help defray the cost of us using the hall.

We also worked through the summer and fall to make items for the Muffin Madness sale. From this we were able to donate \$350.00.

We are now in the process of making donation quilts, and quilted wall hangings for the upcoming Fair.

We have been doing our own projects as well as those above. We were delighted to receive a beautiful piece of embroidered fabric from England that we are making into a very special wall quilt.

We would like to thank the Parish Council for allowing us to use the hall and the electricity for the sewing machines. The space is perfect for us, and the lighting is excellent.

If you wish to join us or just see what we are doing, you are most welcome. Just talk to me, Pat Ray, Iris Armstrong, or Stephanie, and they can tell you what days we are meeting as well as the time.

Submitted by Donnie Foerster

## FOOD BANK

The Food Bank continues to be a necessary service in Burnaby. St. Timothy's provides the hall space on Thursdays. Few parishioners, around 4 or 5, help the regular volunteers from the Greater Vancouver Food Bank each week (these volunteers are recipients of the Food Bank as well).

Our presence is much appreciated in helping serve those in need. Please feel free to join us on Thursdays from 10am to 1:30pm. There is no need to stay the whole time; couple of hours is greatly appreciated.

Submitted by Joyce James, Volunteer Host

## HOSPITALITY HOUR REPORT

Thanks to all the ladies who make our coffee and tea each Sunday, plus the great muffins, cookies, etc. We also bought a cake and celebrated Jean Olsen's 95<sup>th</sup> birthday. Great job ladies! Thanks.

Monies carried forward from 2013	\$ 124.73
Total monies received	<u>842.88</u>
	\$ 967.61
Returned to Parish Funds	\$ 772.00
Total Expenses	<u>70.88</u>
	\$ 842.88
Monies on hand January 2014	<u>124.73</u>
	\$ 967.61

Submitted by Laura Godwin

## KID\$CHURCH REPORT

Once again, we can rejoice in a growing Sunday School! We are delighted to report that we have welcomed more new families into our midst and that they and their children are a blessing

to us. I think I speak for us all in saying what an honour and privilege it is to serve in this way. The thoughts and insights of the children are never predictable and often give us more cause to reflect than we might expect.

We continue to use the One Room Sunday School program, which works well for our set up with material suitable for a wide variety of ages. We begin with joint worship, including songs, prayers and a bible reading, followed by crafts, puzzles and games and discussions on the reading.

This year we are glad to have increased our teacher-base, with Angela Ikuallaq, Kate Turcotte, Heather Parlongo, Ann Einstein, Hannah Hill and Emma Jang coming on board to help out. This is enabling a separate pre-school table to cater better for our pre-schoolers. Ongoing thanks to Byron, Angeline and Caroline for continuing to teach the older group.

Many thanks also to our wonderful musicians; Kirsten Oldale, Anne-Marie Milner, Byron Jang, and new-this-year, Sarah McIntyre!

Our Pageant this year was perhaps the best yet! *The Star Child*, written by Reverend Stephanie and choreographed by Heather Parlongo involved all the children and featured some beautiful music, singing and dancing.

We thank all the parish for their ongoing support of this vital ministry and we ask for your prayers as we continue God's work amongst our youngest members.

Submitted by Caroline Chady

## SOCIAL EVENTS 2013

### **Strawberry Tea Social**

This is both a success story and a cautionary tale. In the plan for 2013, the strawberry tea was to be a spring fair. When spring came, only the tea and craft components were moving forward. The call went out for any who would take on the other components, like kids' activities; there were no takers. The door prizes appeared from within our ranks.

Beata Choral Ensemble was unable to perform, due to illness in the ranks. In future, think about having the singers upstairs, using the sound system, rather than in the midst of the crowd.

Creative Quilters put together a selection of their items for sale well in advance, believing that their items would be part of a craft table organized by St. Tim's. They brought a serendipitous donation of a carload of stuffed toys to the table. The quilters staffed the table; declined a share of the \$120 made on the day. More was sold the next day.

A plant table was planned; cancelled due to lack of response; revived when a couple new to the parish stepped forward. David and Tara worked the table and sold theirs and other plants, to the tune of \$100.

A bake table happened. Pat Henderson pulled together the items needed to make items saleable; she and Iris Armstrong garnered over \$235 on the day, more on the Sunday.

A 50/50 draw occurred spontaneously, thanks to Peggy Smallwood, who also designed the table centres. Draws at 3 and 4pm delighted the winners and earned the parish \$107.

Strawberry shortcake, tea or coffee: these were all that were promised in the publicity for our Strawberry Social. Get the community in; get them talking to us and each other –this was the goal of our publicity. Our webmaster posted the invitation on our website; our office assistant emailed notices to other parishes and to all parishioners on our e-list; Clinton Lang and Heather Robertson put it out on *facebook* and other media. Parishioners were given their choice of two sizes of hand-outs and posters; some kept coming back for more. Each user group had a copy in their mailbox; Treasure Island handed out the small version to their families. It worked! At one point we thought we would have to encourage the first sitting to get up in order to seat the next group. \$271 at the tea, more at coffee the next day.

The cake: Costco sheet cakes. Kyra Mainer had to resort to cutting the second cake smaller. Another time we suggest buying 3 Costco cakes and cutting each into 32 pieces.

The strawberries: Fraser Valley strawberries were ready in time! The rector ordered a 15 lb. flat from Emma Lea Farms in Ladner AND picked them up. Organic, beautiful, \$30 as compared to nearly \$60 from a local market! Prepared a day in advance, they were juicy, delicious and sufficient.

The whipped cream: 4 L., expertly whipped in small batches by Christine Schmidt, was just right. Remember to bring deep, glass or metal bowls next time and to chill them ahead of time.

Everyone can, and did contribute. Our seniors at the door (a better ticket system, cushions and a relief shift, please); a lift operator on stand-by; babies and toddlers to entertain all; kids to train as servers and to promote to advanced roles. Our guests loved being served by our kids; our kids obviously love serving. The kids take seriously their aprons and “St. Timothy Server” tags and personally handing both on to the next shift. Some of the junior servers demonstrated readiness to move to senior server status for their next gig. Another time, we need to be clearer about shift relief for the senior servers and about slotting in last minute volunteers.

Was the Strawberry Social a success? As a social, yes; financially, yes; involving newer parishioners, yes. We were able to give Camp Artaban Society a 25% share of the profit.

Thank you to all who worked so hard to make our Social a success, especially those who brought their family, friends and neighbours along.

### **Muffin Madness**

Our Creative Quilters had so much to offer for sale that was more appropriate to the fall season that we just had to have an event to showcase their creations. (And help them sell off some more teddy bears!)

This was NOT going to be a Christmas Bazaar. We decorated in pink and polka dots. We offered a menu of muffins with tea or coffee and planned for a turn-out of 100. (70 tickets were sold.) We had learned much from the previous Muffin Madness and started baking at 8am. Unfortunately, the oven misbehaved half way through, necessitating the rector retiring to her own kitchen to complete our quota. However, the dishwasher DID behave!

Our kids delighted everyone with their service as usual, with some of the juniors moving up to senior roles and some little ones getting their first turn at serving. We were strict about shifts; made sure the servers were fed. Some of the adult supervisors felt redundant as senior servers supervised the juniors. There were new aprons, particularly for the boys. However, some of the girls love the old style aprons.

Was Muffin Madness a success? For preparing our children for food service, yes; for showcasing the talents of those who use our space, yes; as a social event, yes. However, we became even more aware of how much effort goes into making a small profit and how hard it is to realistically price baked goods and crafts for a church venue.

Submitted by Maribeth Mainer

## TIMOTHY'S TUESDAY TREKKERS REPORT

The Trekkers continue to meet on the second Tuesday of each month for lunch fellowship. We usually visit restaurants in the area. One exception was our visit to Maple Ridge. We met Jenifer and Joe Streiling there, and after lunch gave us a tour of their beautiful apartment complex. Unfortunately, the snow in December curtailed our lunch at Heritage Village.

We had an average turnout of 7 ladies this past year. We look forward to the New Year and hope St. Timothy ladies will join us whenever they can.

Submitted for Helen Hemphill

## USER GROUPS

The following user groups utilized our facilities during 2013: Treasure Island Out-of-School Care, Holy Rock Korean Church, Creative Quilters, the Beata Vocal Ensemble, Take Off Pounds Sensibly (T.O.P.S.), Brownies. Most of these groups continue to meet here on a weekly basis. There is also the Food Bank that uses the hall every Thursday, except on cheque week, and the Diocesan Youth Movement (DYM) that uses the upper room on a regular basis.

From the following table (next page), you can see that our facilities are used extensively during the week.

In January 2013, parish council approved an 8% increase in suggested donation rates for user group space, which came in effect on April 1<sup>st</sup>.

TIME	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7 am	St. Timothy	Treasure	Treasure	Treasure	Treasure	Treasure	Janitor
8 am	St. Timothy	Treasure	Treasure	Treasure	Treasure	Treasure	Janitor
9 am	St. Timothy	Quilters					Altar Guild
10 am	St. Timothy	Quilters			//Food Bank		Altar Guild
11 am	St. Timothy	Quilters		T.O.P.S.	Food Bank	Janitor	
12 noon	Coffee Hr.	Quilters		T.O.P.S.	Food Bank	Janitor	
1 pm	St. Timothy	Quilters			Food Bank	Janitor	
2 pm	Korean						
3 pm	Korean						
4 pm	Korean	Treasure	Treasure	Treasure	Treasure	Treasure	
5 pm	St. Timothy	Treasure	Treasure	Treasure	Treasure	Treasure	
6 pm	St. Timothy				11 <sup>th</sup> Brownies		
7 pm	St. Timothy			St. Timothy	11 <sup>th</sup> Brownies Beata	Korean	
8 pm	St. Timothy			St. Timothy	Beata	Korean	
9 pm	St. Timothy			St. Timothy	Beata	Korean	
10 pm	St. Timothy				Beata		

Submitted by Yolanda Lumase

## APPOINTMENTS TO NON-COUNCIL POSITIONS

The following positions will be appointed at Vestry:

Bookkeeper: Kathy Pogatsas  
Envelope Secretary: \_\_\_\_\_  
Privacy Officer: \_\_\_\_\_  
Vestry Clerk: \_\_\_\_\_  
Webmaster: Gordon Arthur

## LAY ADMINISTRATORS AT THE EUCHARIST FOR 2014

The following persons are nominated to be lay administrators of the sacrament of Holy Communion and will receive training as necessary before serving in this capacity:

Iris Armstrong  
Gordon Arthur  
Becky Barnes  
Lourdes Cabral  
Caroline Chady  
Donnie Foerster  
Laura Godwin  
Pat Henderson  
Joyce James  
Byron Jang  
Clinton Lang  
Angeline Lee  
Rosemary Lowe  
Diana McAteer  
Liz McEwan  
Maribeth Mainer  
Kirsten Oldale  
Pat Ray  
Heather Robertson  
Vern Seel  
Kate Turcotte  
Carolyn Turvey

## FINANCIAL REPORTS

2013 Year End Statement (*circulated separately on salmon-coloured paper*)  
2014 Budget