

# New Beginnings



## Annual Vestry Reports on 2016

14<sup>th</sup> Annual Vestry Meeting

10 am, Sunday February 19, 2017

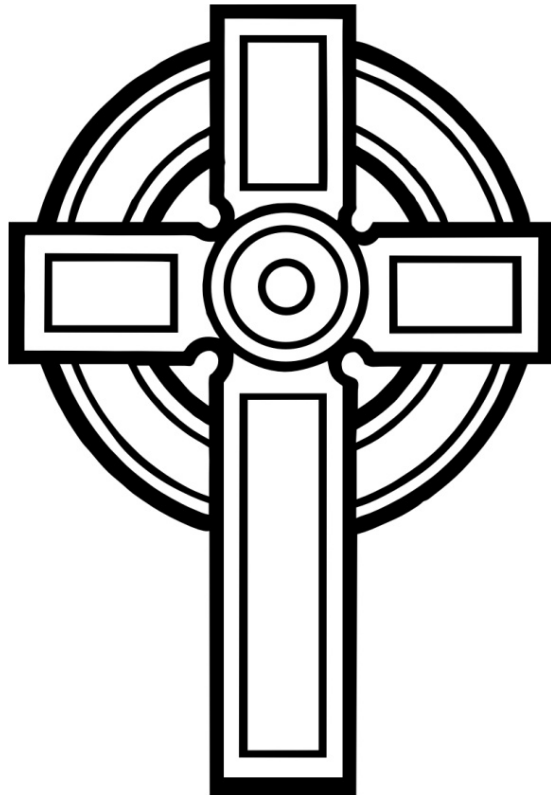
The Parish of St. Timothy, Burnaby

Anglican Church of Canada with the Evangelical Lutheran Church in Canada

4550 Kitchener Street, Burnaby, BC V5C 3M7

Phone 604-299-6816

Email [office@sainttimothy.ca](mailto:office@sainttimothy.ca) or visit our website at [www.sainttimothy.ca](http://www.sainttimothy.ca)



## A Prayer for Vestry

Almighty and ever living God,  
source of all wisdom and understanding, be present with us  
as we meet to discuss the renewal and mission of your Church.

Teach us always to seek first your honour and glory.  
Guide us to see what is right, and grant us both the courage to pursue it  
and the grace to accomplish it;  
through Jesus Christ our Lord. Amen.

## PARISH MOTTO

“So that everyone who belongs to God may be proficient,  
equipped for every good work.” *2 Timothy 3:17*

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# AGENDA

## ANNUAL VESTRY MEETING

SUNDAY, FEBRUARY 19, 2017

BEGINNING with HOLY EUCHARIST at 10:00 am.

1. Celebration of Holy Eucharist
2. Prayer for Vestry
3. Act of Remembrance for the Lives of Parishioners  
And welcome of new members of the community
4. Appointment of Vestry Clerk and Scrutineers
5. Minutes of the 2016 Annual Meeting (see pages 5-10)
6. Acceptance of the Reports of Vestry (see pages 12-23)
7. Acceptance of Financial Statements for 2016
8. Budget for 2017
9. Acceptance of Communications Strategy and New Mission Statement
10. Elections and Appointments
11. New Business
12. Votes of Thanks
13. Motion to Adjourn
14. Blessing and Final Hymn

**MINUTES OF THE 2015 ANNUAL VESTRY MEETING**  
**OF THE PARISH OF ST. TIMOTHY, BURNABY**

**SUNDAY, FEBRUARY 28, 2016**

The 2015 Annual Vestry Meeting began at 10:00 am with the Celebration of Holy Eucharist in the church.

**Celebration of Holy Eucharist**

**Prayer for Vestry**

Those in attendance signed-in at the reconvening of the meeting in the downstairs hall at 11:15 am. A soup lunch was served. The younger children played in the children's corner. The Rev. Stephanie Shepard then led those present in the Prayer for Vestry.

**Acceptance of Agenda for Vestry**

Be it moved that the Agenda for the 2016 Annual Vestry Meeting be accepted as circulated. Two items of new business were added: a report by Gordon Arthur and a proposed game night by Becky Barnes.

MOVED/SECONDED: Gordon Arthur / Becky Barnes

All were in favour and the MOTION CARRIED.

**Act of Remembrance for the Lives of Parishioners**

The following persons, who died in 2015, were remembered with a minute of silence:

Delores Bea Lake

Judith Culver

Robert Edward Allan Moore

David Harold Hurley Stephens

**Act of Welcome**

St. Timothy's welcomed the following people in 2015:

Patricia George

Pam Black

**Appointment of Vestry Clerk**

Be it moved that Kate Turcotte be appointed Vestry Clerk for this meeting.

MOVED/SECONDED: Heather Parlongo / Becky Barnes

All were in favour and the MOTION CARRIED.

**Appointment of Scrutineers**

Be it moved that Maribeth Mainer and Melina Rousselle be appointed Scrutineers, if needed, for a paper ballot.

MOVED/SECONDED: Laura Godwin / Kirsten Holden

All were in favour and the MOTION CARRIED.

### **Minutes of the 2015 Annual Meeting**

Be it moved that that the minutes of the Annual Vestry Meeting held on February 22, 2015 be accepted

MOVED/SECONDED: Emma Jan / Melina Rousselle  
All were in favour and the MOTION CARRIED.

It was noted that the Extraordinary Vestry Meetings were held May 31, 2015 & Oct 18, 2015, for the purpose of discussing the kitchen renovations. Minutes were accepted by the Parish Council.

### **Acceptance of the Reports of Vestry**

Be it moved that the Reports of the Annual Vestry Meeting for the Year 2015 be accepted by Vestry as circulated.

MOVED/SECONDED: Donnie Foerster / Joyce James  
All were in favour and the MOTION CARRIED.

### **Acceptance of Financial Statements for 2015**

Vern Seel presented the financial statements for 2015.

- 2015 Year End Statement (*circulated separately*)

Be it moved that the financial statements for the Year 2015 be accepted by Vestry.

MOVED/SECONDED: Parish Council  
All were in favour and the MOTION CARRIED.

### **Budget for 2016**

Vern Seel presented the budget for the year 2016:

- 2016 Operating Budget
- 2016 Capital Budget for Kitchen Renovation

In the budget table presented, it was noted that the amount for the Diocesan Apportionment should be moved one column to the right, so it is not added into the amount for Salaries/Contracts.

A committee will be established to review the budget for any possible cost savings, e.g., savings on gas and electrical charges. It is felt that the Parish is running a very tight budget.

Also, a Financial Planning Committee will be established as the Parish has been running a deficit budget for many, many years running. As our community continues to grow, and our givings continue to grow, our costs also continue to grow. Current work to provide the church with a new kitchen, and research into the neighbourhood demographics to inform the potential for new members are two initiatives to bring in new members. However, the Parish may also want to consider how to grow our Capital investments. Anyone interested in discussing the issues of the Parish's continued financial support is welcome to join this committee to look towards our future financial needs.

Be it moved that the Operating Budget for the Year 2016 be accepted.

MOVED/SECONDED: Parish Council  
All were in favour and the MOTION CARRIED.

## **Elections and Appointments**

Be it moved that the formal procedure be waived and that nomination for positions be asked for only once rather than thrice. There being no objections, the following list of nominations was presented:

MOVED/SECONDED: Byron Jang / Becky Barnes

All were in favour and the MOTION CARRIED.

Be it moved that the following positions be appointed by Vestry:

Bookkeeper:	Kathy Pogatsas
Envelope Secretary:	Tamara Wojdylo
Webmaster:	Gordon Arthur
Privacy Officer:	Maribeth Mainer

MOVED/SECONDED: Bev Robertson / Becky Barnes

All were in favour and the MOTION CARRIED.

Be it moved that the following persons be nominated to be Lay Administrators of the Sacrament of Holy Communion and will receive training as necessary before serving in this capacity:

Iris Armstrong	Gordon Arthur	Becky Barnes	Lourdes Cabral
Caroline Chady	Donnie Foerster	Laura Godwin	Pat Henderson
Joyce James	Byron Jang	Liz McEwan	Maribeth Mainer
Kirsten Holden	Pat Ray	Heather Robertson	Vern Seel
Kate Turcotte	Carolyn Turvey	Anika Robertson	Emma Jang

MOVED/SECONDED: Heather Parlongo/Shirley Campbell.

All were in favour and the MOTION CARRIED.

Be it moved that the following Parish Council positions be appointed by Vestry:

Wardens:	Gordon Arthur, Caroline Chady, Lourdes Cabral
Treasurer:	Vern Seel
Parish Council Secretary:	Kate Turcotte
Delegates to Synod:	Heather Robertson, Anika Robertson, Melina Rousselle
Alternate Delegates:	Maribeth Mainer, Becky Barnes
Members-at-Large:	Hannah Hill

MOVED/SECONDED: Pat Henderson/Joyce James

All were in favour and the MOTION CARRIED.

**N.B.** - Maribeth Mainer was given a standing ovation for her heroic work as Warden, including the rezoning of the church property. Maribeth will chair the Kitchen Renovation Committee.

## **New Business**

### **School of Parish Development Project: Gordon Arthur**

Gordon thanked Kate Turcotte for help with finding data.

Gordon has been collecting information about our Parish, as presented as the Burnaby Douglas Riding. He is looking at 2011 Census data and the 2011 National Household Survey data. He will have a report to circulate in a few weeks. Thus far he has been able to describe the Parish neighbourhood in terms of ethnicity, age, and religious affiliation. He has found that there are 3,095 Anglicans and 1,315 Lutherans living within our boundaries, while our Parish Directory currently contains 144 names. This indicates that there is a large number of potential congregants to attract to St. Timothy.

The next step will focus on Program development to attract new members.

It was noted that the School of Parish Development will be running again this summer, if anyone is interested in building skills relevant to both their ministry as well as for their secular life.

### **Proposed Game Night: Becky Barnes**

Becky Barnes has discovered that she has a large collection of board games, but few people to share them with. How better to learn a game, than to play with an experienced player? Becky is proposing to start a monthly games night, to be held the first Saturday of the month starting at 6pm. This may start in April 2016 – stay tuned.

## **Votes of Thanks**

*“Like living stones, let yourselves be built into a spiritual house, to be a holy priesthood, to offer spiritual sacrifices acceptable to God through Jesus Christ.”*

- 1 Peter 2:5

### **Theme: Living Stones – Building Our Building (Kitchen) and Our Community**

We build our church community on Jesus Christ, the chief cornerstone: but each of us is a necessary part of the building. We are living stones. Some are pillars in the community. Others help frame our purpose and life together. And still more are not obvious in the structure, but without them it would be much less functional and beautiful. Today, we give thanks for all the people of St. Timothy’s. Whether you consider yourself a boulder or a pebble, you are all important. Our annual Timmy Awards tries to recognize those who have given time, talent, and treasure over the past year in many and sometimes mysterious ways....

### **1. Resource**

All of you know that the places where you live need work on a continuous basis: cleaning, repairs, renovations, expansion. And if you are not willing or able to do that work, someone else has to be persuaded or paid to do so. Our church facilities are no different from where you live. They need the same care and ongoing attention. Thank God for the people in and beyond our congregation who have the skills, the time, and the generosity to keep this spiritual house alive and functional:

- for Maribeth Mainer, Resource Warden;
- for Carolyn Turvey and her helpers on garbage patrol;
- for all who did gardening, raking, fixing, and the thousand weird jobs that come up every week;



- for GroundCrew lawn care, Fitterer Electric, Sasen Renovations, Keith Sullivan Donald Architects, Milani Plumbing, Joyce Heating, and all the trades who know the secrets of our building.

This year, the Resource Timmy award goes to *Geoff Smallwood* for his behind-the-scenes work like raking the gravel parking lot.

## 2. Ministry

Together, our congregation builds relationships with both church members and the wider neighbourhood. The ways we serve are part of the social foundation of North Burnaby. Thank God for all the strong and resolute people who shape our common life, drawing on the Rock of our faith:

- for Caroline Chady, Ministry Warden;
- for Parish Hosts at the Thursday Food Bank;
- for KidsChurch and Cat Group teachers and helpers;
- for all who helped at our social events, especially those who will stay to clean up today.

This year, the Ministry Timmy award goes to *Margaret Klymchuk* for assisting in the Thursday morning coffee ministry.

## 3. Pastoral

No person is an island, and no individual is complete by himself or herself. Our care and compassion for each other is a structural component of our spiritual home. We build bridges, we weave safety nets, we accompany others into strange passageways and new rooms in our lives. Thank God for all the companionship we are able to give and receive through St. Timothy's:

- for Gordon Arthur, Pastoral Warden;
- for those who visit our elderly and housebound members, and bring communion to Seton Villa and Amica's Rideau Manor;
- for Pat Henderson and the Telephone Tree;
- for volunteer drivers and parish cooperative childcare and co-parenting;
- for those who pray on a regular basis for our parish.

This year, the Pastoral Timmy award goes to *Gwen Dixon* for always remembering the holidays with some special cards for parishioners.

## 4. Finance and Stewardship

All God's treasure entrusted to this parish must be recorded, utilized, and continually re-assessed to ensure that the building of the kingdom goes forward. We value the money, talent, and time that people give in sacrificial ways. Thank God for those who are good with numbers and those who are good with understanding what the numbers represent:

- for Vern Seel, Treasurer;
- for John Nairn for bringing the planned giving workshop to the parish;
- for the members of the Finance Team;
- for our bookkeeper, Cathy Pogatsas, and our office assistant, Lizz Lawrence;
- for the Synod Office staff who clear the paperwork and crunch the data;
- for those who have collaborated to find creative ways to plan their giving;
- for all those who contribute through offering envelopes and Pre-Authorised Donations;
- for all who have prayerfully considered and submitted pledges for this year.

The Timmy award for finance goes to *Kate Turcotte* for her assistance with grant application letters for the kitchen renovation project.

## 5. Worship

When we gather in this place for worship, we are the living stones that form the Church. And when we leave this building, we become the new materials to help others join in the construction

work of the kingdom. We give thanks to God for all who enrich our experience of the holy and assist us to feel the Holy Spirit present among us:

- for Kirsten and Joe, our church musicians;
- for the Rev. Matt Senf and his ministry among us;
- for Becky, Byron, Anne-Marie, and the St. Timothy band who make music so much livelier upstairs and downstairs;
- for Gwen, our crucifer, and Gordon and others, who act as servers;
- for Pat Henderson and all who serve in liturgical roles through the ShareChart;
- for the clergy who have come as Sunday Supply: John Bailey, Georgina Harris, and Jeannette Stigger;
- for the Altar Guild and their seasonal helpers.

This year, the Worship Timmy award goes to *Melina Rouselle* for her work on the Altar Guild.

## **6. Leadership**

In every building, there are some stones that need to be in key positions to keep the structure steady. Thank God for all who have accepted responsibility by saying “I will, with God’s help” in roles of leadership:

- for Melissa Skelton, Diocesan Bishop, and for our Lutheran Bishop, Greg Mohr;
- for our Regional Archdeacon, Grant Rodgers, who is moving sideways into ministry at VST, and for our newly appointed Archdeacon, Karen Urquhart;
- for St. Timothy’s Parish Council, especially for the service of John Nairn, Pat Ray, and Joyce James, who are stepping sideways to other ministries;
- for our newly appointed Parish Council member, Becky Barnes.

This year, the Ministry Timmy award goes to *Donnie Foerster*, “the banana lady.”

## **7. Timbit of the Year**

As anyone who has eaten Timbits can testify, there is a lot of energy in smaller packages! We thank God for the young people in our parish, from babes in arms to teenagers now moving into adult roles. From baptism through confirmation and beyond, we have been honored to celebrate their growth and triumphs, and to learn with them in events like the not-just-for-children talks, Messy Church, and special liturgies.

The Timbit of the year goes to *Claudia Hill* for her growing leadership and for wowing us all as Roberta Cratchit in “A Christmas Carol in Burnaby.”

Thanks were also given to:

- o Laura Godwin for looking after the coffee money for many, many years
- o Eva Hodge for being the best greeter of all
- o Thanks for the love and prayers given for Shirley Campbell and her daughter
- o Charles Barnes and Byron Jang for organizing the Fathers’ Group
- o Byron, Emma and Miriam Jang for supporting Rev. Stephanie

MOTION TO ADJOURN the 2016 Annual Vestry Meeting at 12:29 pm

MOVED: Maribeth Mainer

All were in favour and the MOTION CARRIED.

**Blessing and Final Hymn.**

**SACRAMENTS CELEBRATED IN 2016**  
**AS TAKEN FROM THE PARISH REGISTERS**

**SERVICES**

Sunday Holy Eucharists:	<b>53</b>
Weekday Eucharists	<b>23</b>
Home Communions:	<b>37</b>
Morning Prayer:	<i>daily Monday through Thursday at church</i>
Night Prayer:	<b>31</b>

**PASTORAL OFFICES**

*Received by Baptism:*

Patricia George	27 March 2016
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*Confirmed in Faith:*

Anna Chady	09 April 2016
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Miriam Jang	09 April 2016
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Shaw-Ern Seel	09 April 2016
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*Joined in Holy Matrimony:*

*None*

*Entered into Life Everlasting:*

Leslie George Rix	05 March 2016
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Helen Emma Hemphill	12 March 2016
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Georgina Lillian Kent	15 March 2016
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Richard William Bowers – graveside memorial at Valley View, Surrey	
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Lawrence Edward Lowe	25 June 2016
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Angela Patricia Barr	03 November 2016
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Celia Phyllis Barone	03 December 2016
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**COMMUNITY**

Households on the Parish Roll as of December 31	<b>80</b>
All Members on Parish Roll as of December 31:	<b>142</b>
Adults on the Parish Roll:	<b>106</b>
Young People under 16 years on Parish Roll:	<b>36</b>
Average Attendance at Sunday Eucharist:	<b>47</b>
Average Attendance at Vespers:	<b>56</b>
Average Attendance at Night Prayer:	<b>3</b>
Average Attendance in KidsChurch:	<b>7</b>

## OFFICERS' REPORTS

### WARDENS' REPORT – COMMUNICATIONS & RESOURCE

This year, I have had responsibility for both resource and communications. While I have, as in the past, taken the lead on communications, I took on resource extremely reluctantly, and, as I expected, I have had very little time to devote to it. As a result, I have only been able to give it minimal oversight, and therefore I will not accept this combination of duties in future. I am, accordingly, very grateful to Maribeth Mainer, Rev. Stephanie Shepard, and Lizz Lawrence for doing most of the work. Without their efforts, many more things would have gone wrong than actually did. Most of the work on resource (particularly the kitchen) and communications is detailed in other reports. As before, I have managed the PA and the website, plus serving on the second and fourth Sundays of the month and other Sundays when we have had visiting clergy. I have also trained several Cat Group members in serving. Finally, I completed the second and final year of the Diocesan School for Parish Development. My graduation was accompanied by a rousing chorus of *Land of Hope and Glory* on the piano, led by one of the other participants.

The main ongoing resource concern is a collapsed drain outside the sacristy, which we need to replace quickly. The freeze in late December and January gave us time to think about our response, but at the time of writing (late January 2017), we are urgently pursuing estimates for replacing all the drainage in this area of the building, since it is unlikely to cost significantly more than replacing the collapsed section, and it will save us from digging up the same area again if a further section collapses (this is quite likely, given the age and construction of the drain). We will proceed with repairs as soon as we can.

Submitted by Gordon Arthur

### WARDENS' REPORT: MINISTRY AND SOCIAL

The year has sped by, and despite the renovations downstairs, we have still held a remarkable number of events and have new St. Timothy t-shirts to sport at them. Easter saw our annual breakfast and egg hunt between services, whilst in June we were able to take part in a Deanery picnic in Coquitlam, gathering together all the parishes in the Tri-Cities and North Burnaby Deanery for food and fellowship in the sunshine and shade of Mundy Park. Socially, we were obliged to slow down somewhat over the summer and through the fall, but many came together for a finger-food potluck to say goodbye to Rev. Stephanie Shepard, and we sent her off in style on Christmas Day (her last service) with bubbly after the service. Thankfully, Rev. Stephanie is still our Regional Dean, so we look forward to a continued relationship and ongoing contact over the months to come.

Many ministries continue to take place at St. Timothy's. There have been bible studies (notably the Northern Witness in the fall) and both an adult and youth catechism group (for the latter see separate report). Women of all ages took a day out for a retreat in Squamish (Nature is in Session), which many reported to be very refreshing, and which gave us the opportunity to better get to know each other.

Food Ministry continues to be central: we held a Forum on Food just prior to beginning the renovations, and a Thanksgiving Food Drive in October. The Food Bank is keen to return to our premises and have begun conversations with us around potential use of the new kitchen.

Members of our Tri-Cities and North Burnaby Deanery have begun meeting together to explore possible ways to support refugees in our community. Calling ourselves, ReSponse, we are in the process of helping a Syrian – Canadian bring more members of his family over.

Our premises continue to be much used even through the renos. Salal and Cedar have used our labyrinth, Beata hosted a beautiful concert, "Sing Like a Girl" and many of our user groups have

valiantly tried to keep meeting despite the dust and upheaval.

Several of us attended the Diocesan Mission Conference on Musqueam territory in Vancouver which was an inspiring day.

The Sunday School program had some successful outdoor sessions over the summer and into the fall. Please see the separate report for more details.

Respectfully submitted by Caroline Chady

### **WARDENS' REPORT: PASTORAL**

Much has happened this year both pastorally and in worship. We have celebrated a great many different services, both indoors and out, formally and less formally, with animals and without.

Key moments include Donnie Foerster being nominated for the Order of the Diocese of New Westminster and her subsequently receiving it in November, and Becky Barnes embarking on a path of discernment for the Diaconate, which she will continue to explore this next year.

We enjoyed our last pageant written by Rev. Stephanie Shepard, 'By the Light of a Star'; Reformation Sunday with help from the CAT group; and hosting our annual family-friendly Stations of the Cross with St. Stephen's on Good Friday.

Submitted respectfully by Lourdes Cabral

### **TREASURER'S FINANCIAL REPORT**

*(The Treasurer's Financial Report will be circulated separately.)*

Submitted by Vern Seel

### **PARISH COUNCIL SECRETARY**

On February 28, 2016, the following persons were elected to positions on St. Timothy's Parish Council:

Wardens:	Gordon Arthur, Caroline Chady, Lourdes Cabral
Treasurer:	Vern Seel
Parish Council Secretary:	Kate Turcotte
Delegates to Synod:	Heather Robertson, Anika Robertson, Melina Rousselle
Alternate Delegates:	Maribeth Mainer, Becky Barnes
Members-at-Large:	Hannah Hill

The Parish Council meets monthly on the third Thursday of the month except for July and August.

A special Parish Council meeting was held on August 14, 2016 in order to discuss a proposal for Spiritual Companionship to be offered at St. Timothy. The Parish was willing to explore this opportunity with the Parish of St. Paul, but in the end was deferred as the Parish is unable to host this program while the kitchen renovation was in progress. A formal proposal that had been received regarding our refugee ministry was also discussed at this meeting, with the agreement to follow-up with the congregation at the relevant time.

At the November 17, 2016, a new Delegate to Synod was voted-in following the departure of Melina Rousselle. Anne-Marie Milner was willing to join the 2016/17 Parish Council for the remainder of the term.

Submitted by Kate Turcotte

## ENVELOPE SECRETARY'S REPORT

In 2016, there were 83 unique donors (inclusive of individuals and families) to the Parish of St. Timothy, a decrease of 5 since the previous year. Parishioners who use envelopes or the pre-authorized donations system (PAD) receive one consolidated charitable tax receipt for total annual donations. In 2016, 21 individuals used the Diocesan PAD system.

The average total amount per donor in 2016 was \$1,193. Please note, this report includes may include donations other than "envelopes" (memorial donations, fundraising efforts, special event proceeds) including support from Friends of St. Timothy's who are not active members of the Parish.

Range of Identifiable Annual Total Charitable Donations	2016	2015
\$0-99	18	8
\$100-199	15	12
\$200-399	3	11
\$400-799	15	10
\$800-1,599	12	13
\$1,600-3,199	11	16
Over \$3,200	9	8
<b>Totals</b>	<b>83</b>	<b>78</b>

Submitted by Tamara Wojdylo

## MINISTRY REPORTS

### ALTAR GUILD

Sadly, the Altar Guild lost Melina Rousselle who moved away last year, but we were joined by Mildred Symonds. We gladly welcome her.

We have attended to the regular activities, such as special events, funerals, and the usual setting up each Sunday. Many thanks to Shirley Campbell for the wonderful donation of many beautiful handmade embroidered linens and a collection of embroidery books for making and restoring Church vestments and white linens.

If anyone is interested in joining us, please don't think that it is an arduous job. On-the-job-training will be gladly given. The teams only do one Sunday a month, with all (if they can) on deck for special services such as: decorating for Christmas and Easter.

I wish to thank the Congregation for their support of the Flower Chart. Their donation of flowers adds so much to our services. If anyone wishes to add their names on a Sunday that means a lot to them, please feel free to talk to one of us, and we can easily arrange for that. We look forward to the coming year, and hope that we have the same encouragement from all. Thank-you!

Respectfully submitted by Donnie Foerster, Secretary

### ALTAR GUILD FINANCIAL STATEMENT - DECEMBER 31<sup>ST</sup>, 2016

Book Balance – Dec. 31, 2015	800.56
Outstanding Cheque – Nov.05, 2015:	11.20
Bank / Book Balance – Dec. 31, 2015	<u>\$ 811.76</u>

<u>2016 Credits</u>		<u>2016 Debits</u>	
Memorials	250.00	Altar Flowers	91.85
Bank Interest	0.16	St. Andrews's Church Supply	54.88
<i>Sub-total:</i>	<u>\$ 250.16</u>	<i>Sub-total:</i>	<u>\$ 146.73</u>
Bank / Book Balance – December 31, 2015:		\$ 811.76	
2016 Credits minus 2016 Debits:		<u>103.43</u>	
Bank / Book Balance - December 31, 2016:		<u>\$ 915.19</u>	

Respectfully submitted by Iris Armstrong

### AURORAS

The Auroras women's group, with the church women at large, participated in a retreat this year on May 28, 2016 at the Cheakamus center in Squamish – 'Nature is in Session'. Despite the rain, there were approximately 20 women of all ages who spent time in nature and participated in mindful activity as desired. It was agreed that this was a wonderful way to spend a day, and that we should do it more often.

Members of the Auroras joined with the Tuesday Trekkers for a farewell lunch with the Rev. Stephanie Shepard as she was preparing to move on from our Parish and encounter new challenges in her career. Lunch was enjoyed at Tivoli's Restaurant located at the Executive Hotel and Conference Centre in North Burnaby.

Caroline Chady hosted our annual evening of Christmas Baking at her home for the 9<sup>th</sup> year

(I believe). Did we start in 2008? This coming year, the Auroras are planning to do our baking in the new kitchen.

Submitted by Kate Turcotte

### CAT GROUP

Catechism is a traditional term for the teaching of the Church, specifically the learning that candidates for baptism and confirmation undertake to understand the covenant that God makes with each person in faith. Over a two-year programme, our priest and lay leaders have been working on the following topics:

- Basics of the faith
- How Christianity informs our lifestyle and decisions
- Engaging in compassionate service
- Respecting and understanding other faiths

The 2016 St. Timothy Cat Group met on alternate Sunday afternoons at the rectory (with cookies), with some projects on other days. We currently have seven young people between the ages of 12 and 14 in the group. Three members made a public affirmation of their baptismal vows at a service of Confirmation with Bishop Melissa last spring: Anna Chady, Miriam Jang and Shaw-Ern Seel.

The young people continue to transition into new opportunities in the Church, most notably this year by receiving training as servers. This past year included highlights such as taking a lead on Reformation Sunday, preparing greetings in different languages for Pentecost and hosting a concession for the Beata Concert in aid of the Diocesan fundraising for a greenhouse in Cuba. Members gathered together to watch the Life of Brian just before Easter – an education in more ways than one! Several of them also attended a DYM event at St. Alban's in September.

The CAT group members also helped rake stones from the church lawn and spread top soil following work on the kitchen renovation. After much petitioning, the Rev. Stephanie Shepard escorted the group to Glenburn Soda Fountain on Hasting Street following this work party – unfortunately the main petitioner was away at camp that week. With true Christian charity, Pablo does not hold a grudge.

With the new order of St. Timothy t-shirts, the CAT Group members received their distinctive black t-shirts with a cat silhouette. They also gifted the Rev. Stephanie Shepard with a CAT Group photo upon her departure from St. Timothy's.

A "Night CAT" Group was also held for those curious about the faith, preparing for adult baptism, or just seeking to deepen their relationship with God. One member of St. Timothy's was baptised at the Sunrise Service Easter morning.

Submitted by the CAT group

### COMMUNICATIONS

There are four items to report under communications: a communications strategy, a website relaunch, PA developments, and signage.

My major focus for communications in 2016 was on developing a research-based communications strategy as part of the project requirement for the Diocesan School for Parish Development. I produced two reports during the year; the first on the demographics of the neighbourhood, drawing on data from the 2011 Census and the 2011 National Household Survey (the most recent data available at the time). This revealed that there were 3,095 Anglicans and 1,315 Lutherans in North Burnaby, giving us a potential catchment of 4,410. Our Parish Roll on



December 31, 2015 contained 144 names (including children and those unable to attend regularly). This was 3.3% of the potential catchment.

My second report explained that the biggest social problem in the Lower Mainland is isolation, and that the most common reason for not engaging is a feeling that one has little to offer. Combining this with the data I collected in my first report and the work of a focus group, I developed a framework for a communications strategy, which formed most that report.

Just before Christmas, I condensed this into a much shorter strategy document and produced a proposed new mission statement to match it. Parish Council has recommended that vestry adopt this new strategy and mission statement, which are elsewhere in the vestry reports.

We also did a redesign and relaunch of the website. Our previous template was designed to be fluid, so that the layout adapted to fit on all sorts of mobile devices in addition to laptops and desktops, but while the template was free, it was not designed for Church use, it had few built-in layout customization options, and I had to modify the code extensively to get the required effect, which made subsequent upgrades of the template much more difficult. It was also beginning to look rather dated. The new template, which is also fluid, is a paid template that is designed for Churches, has far more flexibility, and has required far fewer code adjustments, making it much easier to document. It also looks much more up to date. In addition to updating the layout, we have also made a few adjustments to the content to make it more informative and hopefully to present the parish more effectively.

Parish Council has agreed that we should replace the ceiling-mounted PA speakers in the hall. The current ones are old, they are heavy, they are low power (15W), it appears they were sourced from Value Village (one has been marked \$4.99 with a Sharpie on the underside; the other has been marked \$5.99), and they are producing very little sound. The replacement will not take place until the kitchen renovation is complete, but when it does, the replacement speakers will be smaller and much lighter than the existing ceiling speakers, and they will be slightly more powerful than the existing wall speakers (80W). They should produce a much better sound quality.

On signage, we have been awaiting the city's plans for development of 1420 Willingdon Avenue before deciding where to put new signage to replace our current signage, which is not really adequate. The city has now hired ISL Engineering to develop the plans and run the tendering process. These plans are online at <https://islengineering.com/~islengi1/index.php/municipal-projects/willingdon-greenway>. They include a plan of the proposed work and current elevations, which can be found at [https://islengineering.com/~islengi1/images/MUNI\\_gallery/Willingdon/Scene%206.jpg](https://islengineering.com/~islengi1/images/MUNI_gallery/Willingdon/Scene%206.jpg). These graphics reveal that the city is proposing to plant six new trees on 1420 Willingdon, which will reduce the visibility of the Church and will make putting any signage on the western edge of our lot impractical, as it will not be visible to traffic there. Accordingly, we will need to revise our signage plans and consider the best location for a sign on Kitchener Street. The likely timeline is about 18 months. Given that the final plans are still being drawn up, and that the resulting construction does not always match the plans exactly, it would seem sensible to wait until this construction is complete and we know what we are dealing with before proceeding with new signage. This will also give us some time to build up our financial reserves.

Submitted by Gordon Arthur

*Parish Council has recommended that vestry adopt  
the following Communications Strategy and Mission Statement.*

### **Proposed Communications Strategy for St. Timothy's**

We have identified a need to reach out to people in the neighbourhood who self-identify as Anglicans or Lutherans, but who do not come to St. Timothy's (approximately 4,400 people).

We acknowledge that some of them may be going to other Churches, but the likelihood is that many if not most are non-attenders. We have also identified a need to reach out to the neighbourhood. We have further discovered that the biggest social problem in Metro Vancouver is isolation, and that the most common reason people give for not engaging is that they feel they do not have much to offer. We need to address this if we are to reach out to our neighbours successfully, and the most effective way to do this may be to emphasize connectedness.

Our core message is that St. Timothy's is a place where we can connect to God and connect to each other. Put in more technological terms, we could express this as "St. Timothy's is a place to plug in." We have developed a flier along these lines that we intend to use to reach out to students at SFU and BCIT. Hopefully, encouraging newcomers, students, and others to connect will also lead to them seeing that they do have things to offer, although we may need to do more work on overcoming people's perceptions that they have little to offer. Food ministry is also a good way of making connections; once the new kitchen is complete, we will be able to use it as a resource. The sooner we circulate our message; the sooner we will see results.

There are three main reasons for doing so:

1. The Gospel tells us to preach the good news as we go about our daily lives (Matthew 28:19-20; Mark 16:8).
2. There is a perception that the demographics of the congregation do not match those of the neighbourhood, and we want to address this.
3. We need to grow the congregation to make it possible to achieve financial sustainability.

A focus group met to discuss this, and came up with the following relevant ideas:

- More community forums on subjects of public interest.
- A talk on personal safety by a police officer.
- An ethnic cooking swap.
- Encourage people to use the labyrinth and to develop their prayer and spirituality.
- Develop the Church as a community gathering centre.
- Engage more with user groups such as Treasure Island and the Korean Church.
- Reach out to new immigrants (food ministry would be important here).
- Organise cultural exchanges.

If our aim is to emphasize connection, social events to which we can give a Christian focus (shared meals, an ethnic cooking swap, cultural exchanges, etc.) and community events (such as community forums or talks on community safety, etc.) would be priorities. However, we will need to review the way we publicize events to see if we can improve it. If this strategy is to bear fruit, it will need the involvement of the whole congregation.

### **Mission Statement**

If we adopt this communications strategy, we will also need to revise our mission statement, which currently emphasizes welcoming, rather than connectedness. The current mission statement is as follows:

The people of St. Timothy's aspire  
to be a welcoming Christian community in North Burnaby:  
living God's way,  
sharing the good news of Jesus Christ,  
under the guidance of the Holy Spirit.

The only part of this that obviously needs to change is the second line. I propose:

The people of St. Timothy's aspire  
to foster connections with God and with each other,  
to build a loving Christian community,

and to live in God's way,  
sharing the good news of Jesus Christ  
under the guidance of the Holy Spirit.

I recognize that now we are entering a period of interim ministry, we will need to develop a parish profile, which will include a vision statement (something we currently do not have), and this may require further changes, but I would submit that this revised mission statement provides a good beginning to this process.

Submitted by Gordon Arthur

### **COMMUNITY GROUPS**

Throughout 2015, St. Timothy's has made available our facilities for User Groups to hold their weekly meetings and events from January – June 2016. After June, the groups were encouraged to find alternative premises for the duration of the renovations. These groups include:

Dream Korean Church	the Beata Vocal Ensemble
Treasure Island Out-of-School Care	Take Off Pounds Sensibly (T.O.P.S.)
Creative Quilters	11 <sup>th</sup> Brownies
SMH-Stand Up for Mental Health	Vancouver Heights A.A.
Greater Vancouver Food Bank	Canadian Power and Sail Squadrons

The Diocesan Youth Movement (DYM) uses the upper room on a regular basis. As you can see, our facilities are used extensively during the week.

### **CREATIVE QUILTERS**

While the new Church kitchen is being re-constructed, we have been meeting at the home of Donnie Foerster, where we can cut fabric and use a machine. We are meeting every 2 weeks, so we can stay connected and keep our fellowship going.

We are essentially doing our own sewing, although a couple of donation quilts have been made. We also had fun, as a group, making folded fabric Christmas trees, from a pattern from Tricia George. These were a great success.

We are looking forward to getting back into the Church basement, so we can have access to large tables and our cupboards - then we can dream up bigger and better quilts.

Many thanks to St Timothy's for their ongoing support.

Respectfully submitted by Donnie Foerster

### **EARLY CHURCH FATHERS & SAINT TIM'S BREWERS**

Early Church Fathers - The Early Church Fathers meets roughly every 6 to 8 weeks at a pub, restaurant, or sometimes a home for libations, victuals, and the odd sporting event. It is comprised of parish fathers of children, a past parishioner, Aurora spouses, and a couple of honorary members. Attendance ranges from 4 to 12 at events.

Saint Tim's Brewers - An offshoot of the Early Church Fathers started in the fall of 2016. This group meets as needed to brew, bottle, and sample items from a local u-brew. It is comprised of Early Church Fathers, an Aurora, a father-in-law, and a couple of associates. The group has met three times and will continue to meet as thirst requires.

Respectfully submitted by Byron Jang

## **FOOD BANK**

Because of the kitchen renovations in the church basement, the Food Bank has not been able to use our facilities for the distribution of food to the Food Bank clients. They have been using other facilities but will return to use our basement and new kitchen area when the renovations are completed.

A few members of our parish are on hand each week to help out at the Food Bank when it is running. Unfortunately, this is a program that is still very much needed in our community. Fortunately, though, your ongoing support is there for this ministry and is greatly appreciated.

Submitted by Pat Ray, Parish Host

## **HOSPITALITY HOUR**

The duties of a Hospitality Hour Convener are to make sure that there is coffee, tea, and sugar each Sunday plus juice for the children. The volunteer ladies who bring the cakes, cookies, etc. bring the coffee cream and milk for each Sunday. We also supply hand dish soap, paper towels, serviettes, plastic stir sticks and cutlery. Clean up after is done by these volunteers.

We collect the coffee money donations each Sunday to pay for the supplies noted above. Any money left over goes to the church coffee fund.

If you would like to become a volunteer, please contact our ShareChart volunteer, Pat Henderson.

Respectfully submitted Lourdes Cabral

## **KIDS CHURCH**

Sunday School has seen some changes this year. With some of the older members joining the CAT group, there has been a clear shift towards the younger members with a strong contingent of preschoolers, some Kindergarten/Grade 1's and a handful of Grade 3's+4's.

We have decided to move away from traditional materials, and are instead using the lectionary as a jumping point. We are hoping to use more 'Godly Play' and crafts, with a reduced emphasis on worksheets.

We are always happy to welcome anyone who would like to help out with activities. Many thanks to all those who have taught and helped over the last year.

Respectfully submitted by Caroline Chady

## KITCHEN RENOVATIONS

The journey has been long, beginning with a visioning process in 2013. The vision started to take shape with Owen Edwards's meticulous engineer-quality drawings. He and John Nairn let go of their preferred kitchen/washrooms addition plan and got behind the renovation project. John kept bringing us back to the fiscal realities, but not even he believed the Diocese's estimate of the renovation costs.

Another parish recommended the architect it had used for its kitchen renovation and backed its recommendation with the \$10,000 donation that has funded the fees for Keith Sullivan Donald Architecture. We planned on completion by November 2015. Several contractors and trades were trotted through, none wanting the job. We persuaded the architect to meet with our tried and true general contractor, Matthew Senf of Sasen Renovations, plumber Murray Spitz, and electrician Aaron Fitterer. Our window for renovation being summer break for Treasure Island out-of-school care and permits not being issued until mid-August, we had to delay for a year. The time was not wasted: more funds were raised, hazardous materials assessed, negotiations with community groups established.

The renovation (demolition of the old kitchen and Kids' Church storage room and construction of a modern, "approved" kitchen and new storeroom) was scheduled for three months. At this writing, it has taken seven. Minor delays have been cumulative; major delays, devastating at times. Metro Vancouver changed a bylaw that overruled the Burnaby permit for the grease extractor; a major supplier was sure that he knew best; the huge range hood was installed (the first time) by a crew who had not referred to the four pages of detailed drawings provided. We made compromises along the way: we gave up the second oven (electrical capacity) and the pass-through dishwasher (electrical capacity, water volume). Throughout the renovation, each phase required inspection, sometimes holding up the next phase for three days. It has been a busy time for Burnaby building inspectors and for trades. God willing, we shall be serving Vestry lunch from a kitchen that has passed all the tests.

We have been blessed so many ways during this process. The Senf and Fitterer families are parishioners and were familiar with the building before taking on the project. We knew what quality of work we could expect from Matt, Murray, Aaron and their respective crews. Sasen's site supervisor (who just happens to have been raised in a clergy home) has communicated extremely well with myself as liaison, Rev. Stephanie when present, and Gordon when filling in for either or both. Our parishioners, several of whom had cautioned against the renovation, grew increasingly supportive as the work progressed. Donations and bequests have exceeded expectations and may even have kept pace with costs. Treasurer Vern Seel has often put pen to cheque in faith that my approval of unanticipated expenditures was warranted. One of my expert advisors at the beginning advised, "Don't sign your name to anything!" Many of the times I signed yet another work order, I heard his advice echoing in my head.

Our out-of-school care operator, Agnes Fejer, had been through this at her Triumph site. She knew how to sell the temporary accommodations to her licensing officer and her clients. She also knew the limits of accommodation and made sure the work area was hoarded off in a timely manner so the kids could move back downstairs. We were further blessed by a great working relationship between Rev. Stephanie Shepard and Agnes. Sasen's posted site rules elicited many favorable comments from parents and visitors alike.

Kids' Church has probably been hardest hit by this long process. Thank you, kids and teachers, for persevering.

Where do we go from here?

1. Creative Quilters return on February 13.
2. Greater Vancouver Food Bank (GVFB), North Burnaby depot, returns March 2. Our parish hosts are eager to get back to their coffee and banana service. We have opened conversations with GVFB about community outreach possibilities that the kitchen will open for us.
3. Everyone with access to the kitchen needs to be oriented to the kitchen and specific maintenance chores must be assigned. With commercial-grade equipment comes commercial-grade cleaning, calibrating, and keeping of maintenance logs.
4. How soon can we be ready for the first fund raiser and/or community outreach event? We sold this reno to Fraser Health and to our community as necessary to our mission to the poor and to our outreach to the community. Now is the time to move forward. Be not afraid!
5. We invite the growing community of Brentwood to come in, share our space, hear our good news.

Submitted by Maribeth Mainer, Parish Liaison for the kitchen renovation

### **TUESDAY TREKKERS GROUP**

We miss our founder, Helen Hemphill. Both Peggy Smallwood and Lourdes Cabral have attempted to follow Helen's footsteps since March 2016. We managed to meet four times in the previous year. Our goal is to co-ordinate lunches at least four times yearly. Going forward.

The next luncheon will be on Wednesday, February 22, 2017, at "Little Billy's Steakhouse" at 6785 Hastings Street in Burnaby. All women at St. Timothy's are welcome, so come join us.

Submitted by Lourdes Cabral

### APPOINTMENTS TO NON-COUNCIL POSITIONS

The following positions will be appointed at Vestry:

Bookkeeper:	Kathy Pogotsas
Envelope Secretary:	<i>to be appointed</i>
Privacy Officer:	Maribeth Mainer
Vestry Clerk:	<i>to be appointed</i>
Webmaster:	Gordon Arthur

### LAY ADMINISTRATORS AT THE EUCHARIST FOR 2017

The following persons have been nominated to be Lay Administrators of the Sacrament of Holy Communion and will receive training as necessary before serving in this capacity:

Iris Armstrong	Gordon Arthur	Becky Barnes	Lourdes Cabral
Caroline Chady	Donnie Foerster	Laura Godwin	Pat Henderson
Joyce James	Byron Jang	Liz McEwan	Maribeth Mainer
Kirsten Oldale	Pat Ray	Heather Robertson	Vern Seel
Kate Turcotte		Carolyn Turvey	

### FINANCIAL REPORTS

- 2016 Year End Statement (*circulated separately*)
- 2017 Operating Budget